

## **General Instructions to Candidates for Post-Graduate Studies**

A candidate is expected to read and study the prospectus and the application form carefully.

1. All entries in the application form must be made legible by the candidate himself in his/her own handwriting. Incomplete application will not be considered.
2. Application form, duly filled in all respects, should be forwarded to the Registrar of the respective Agricultural University, in which admission is sought so as to reach him on or before the last date prescribed. **LATE APPLICATION WILL NOT BE ATTENDED TO.**
3. Attested Photostat copies of the below mentioned documents should be attached with the application form.
  - (1) S.S.C. and H.S.C. marksheet and certificate.
  - (2) School leaving certificate
  - (3) Marksheets of all the semester / year
  - (4) Transcript
  - (5) Provisional passing certificate
  - (6) Degree Certificate
  - (7) Migration certificate in case of candidate belonging to other than Agricultural Universities.
  - (8) Caste Certificate in case of SC/ST/NT/DNT and SEBC candidate of Gujarat State from competent authority of the Gujarat State. The candidate belonging to SEBC should produce the certificate showing that he/she does not belong to creamy layer persons/ sections issued by the competent authority for the **current year** otherwise he/she will not be considered against SEBC category.
  - (9) Medical Fitness certificate.
  - (10) Character certificate from where candidate obtained last degree
4. Original Certificate / Mark-Sheet/Documents should not be sent. However, Original Certificate/ Mark-sheet/Documents will have to be produced at the time of admission and payment of fees.
5. No students from any other University shall be eligible for admission to the Post-graduate study except on the production of Migration Certificate within one month after admission.
6. Student coming from other Universities will have to obtain the Eligibility Certificate from the concerned Agricultural Universities of Gujarat on payment of prescribed fees, within one month after admission.
7. A candidate admitted to the Post-graduate programme will have to apply separately for Hostel Admission at the time of joining the college.
8. Fees once paid will not be refunded.
9. Candidates who are successful in securing admission will be duly intimated about their selection. Those who do not receive intimation should consider that they have not been selected. No separate intimation will be sent to the unsuccessful candidates.
10. Once admitted, request for change of subject and / or College will not be entertained.
11. The candidate must bring Identity Verification Card duly signed by the Principal / Head of the last attended College / Institution, failing which he/she will not be allowed to appear in Entrance Test examination or Group Discussion or Counseling.



# FOR OFFICE USE ONLY

## DOCUMENTS CHECKED AT THE TIME OF INTERVIEW

## SIGN. FOR CHECKING

1. Original marksheet  
Bachelor's / Master's degree O.G.P.A. : \_\_\_\_\_
2. Birth Date (As per School Leaving) : \_\_\_\_\_
3. Student Belongs to (Caste Certificate from  
District Social Welfare) : \_\_\_\_\_
4. Medical Certificate of R.M.P. : \_\_\_\_\_
5. Original Letter of Sponsoring Authority/ICAR : \_\_\_\_\_
6. Migration Certificate Issued from : \_\_\_\_\_
7. Result of Personal Interview : \_\_\_\_\_  
(A) Admitted at : College of : \_\_\_\_\_  
(B) Subject in which admitted : \_\_\_\_\_  
(C) Name of the Major Professor : \_\_\_\_\_  
(D) Remarks : \_\_\_\_\_

**DEAN P. G.**

**REGISTRAR**

APPLICATION NO.: \_\_\_\_\_

FORM NO.: \_\_\_\_\_

**AGRICULTURAL UNIVERSITIES OF GUJARAT  
GUJARAT STATE (INDIA)**

**Application form for admission to P. G. Programme**

1. Degree / Diploma Course for which admission is sought? \_\_\_\_\_  
Choice of Subject \_\_\_\_\_
2. Full Name  
In Block Letter \_\_\_\_\_  
Surname Name Father's Name
3. Address : For Correspondence Permanent  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Pin Code No.  Pin Code No.   
Tel. No./Mobile \_\_\_\_\_ Tel. No./ Mobile \_\_\_\_\_  
E-mail \_\_\_\_\_ E-mail \_\_\_\_\_
4. Belongs to : SC/ST/DNT/SEBC \_\_\_\_\_  
(Please attach certificate from competent authority)
5. Are you disabled person ? Yes  No   
(If 'Yes' please attach certificate from Civil Surgeon/Medical Superintendent of Govt. Hospital)
6. (a) Date of Birth \_\_\_\_\_ (b) Age \_\_\_\_\_  
(c) Place of Birth: Village \_\_\_\_\_ Taluka \_\_\_\_\_  
District \_\_\_\_\_ State \_\_\_\_\_ Domicile \_\_\_\_\_
7. (a) Caste \_\_\_\_\_ (b) Male / Female \_\_\_\_\_  
(c) Religion \_\_\_\_\_ (d) Mother Tongue \_\_\_\_\_  
(e) Nationally \_\_\_\_\_ (f) Married / Unmarried \_\_\_\_\_
8. Are you nominated by Govt. of India / ICAR / State/ SAU / Dairy / Food Plant ? Yes  No.   
(Please attach recommendation letter from competent authority)

9. Have you appeared for ICAR or any other agencies fellowship exam? Yes  No.

If Yes : Give details.

10. Particulars about Father / Guardian

1. Full Name of Father / Guardian \_\_\_\_\_

2. Full Name of Mother \_\_\_\_\_

3. Occupation \_\_\_\_\_

4. Annual Income Rs. \_\_\_\_\_

5. Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

11. Service experience in years : (SAU/State/Central Govt./Other Organizations)

Research 

<i>Y</i>	<i>M</i>

 Teaching 

<i>Y</i>	<i>M</i>

 Extension Education 

<i>Y</i>	<i>M</i>

Others 

<i>Y</i>	<i>M</i>

12. Hostel accommodation required Yes  No

If 'No' give reasons \_\_\_\_\_

**SIGNATURE OF THE APPLICANT**

**Name :** \_\_\_\_\_

## STATEMENT - A

### Details of Educational Qualification

Name of the Applicant: \_\_\_\_\_

#### Examination Passed :

Sr No	Particular	Graduate degree	Master's Degree
1	College / University		
2	Month/ Year of Passing		
3	No. of trials		
4	Total Aggregate Marks/Grade obtained		
5	Out of Maximum Marks/Grade		
6	Percentage / O.G.P.A.		
7	Division / Class Or Grade obtained		
8	Major Subject		
9	Minor /Supporting Subject		
10	Any other information		

## STATEMENT - B

Please give percentage of marks/G.P.A. obtained in of all the courses of the subject in which admission is sought.

Sr. No.	Subject in Concerned discipline	Total Credits of the Subject	Total Credit Points of the Subject	G.P.A. of the Subject
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				

**Signature of the applicant**

## **DECLARATION OF STUDENT**

I hereby affirm that the information given by me in this application is complete and true to the best of my knowledge and that I have made this application with the consent and approval of my parent/ guardian. In the event of my being admitted to one of the SAUs / Colleges, I undertake to abide by disciplinary rules and regulations of the University.

I also undertake to abide by the regulations regarding course curriculum and academic standards as may be prescribed by the University from time to time. I shall do nothing either inside or outside the University premises that will interfere with its ordinary governance and discipline.

**SIGNATURE OF THE APPLICANT**

Name : \_\_\_\_\_

## **DECLARATION OF PARENT / GUARDIAN**

I certify that the information given by my son/ward in this application is true and complete. If my son/daughter/ward Shri/Smt./Kum. \_\_\_\_\_  
\_\_\_\_\_ is admitted. I shall bear all the expenses and shall take all necessary steps to see that he/she abides by the rules and regulations of the College/Hostel of the University. The steps taken by the University Authorities for contravention of rules/regulations by my son/daughter/ward will be acceptable to me.

**Date :**

**SIGNATURE OF FATHER/**

**Place :**

**GUARDIAN**

Name : \_\_\_\_\_

## FEES, DEPOSIT ETC.

The fees payable by each student admitted to the Post-Graduate studies shall as under.

		<b>NORMAL FEES</b>		
1.1	(A)	First Registration	Rs.	
	1.	Caution Money (Refundable)	600	
		Hostel Deposit (Refundable) for resident students	600	
		Mess Deposit (to be adjusted in the food bills of the last month of the academic year)	1200	
		Identity Card	060	
		Test fee for thelesemia	120	
	2.	Fees to be paid annually, in the beginning of odd semester by all students.		
		Magazine	100	
		Student aid fund	050	
		General Amenity	060	
		University Medical Exam.	060	
	3.	Semester Fees to be paid at the beginning of each semester.		
		Registration Fee	300	
		Tuition Fees	3000	
		Library Fee	100	
		Fees for Sports	200	
		Fees for Examination	550	
		Fees for Cultural Activities	250	
		Laboratory	1000	
		Evaluation Report Fee	100	
		Transcript Fee (only in Final Semester)	100	
		Fees for Hostel Room	1200	
	4.	Electricity deposit (to be adjusted in the electricity consumption bill of the hostel as determined by the Rector).	1500	
	5.	For Summer session (to be paid only by those who have to attend the summer session)		
		Tuition fees including Laboratory fees	3000	
		Hostel Room Fees	1200	
(B)	MBA (International Agri-business)      Payment seat / semester	50000 + other fees mentioned 1.1(A)		
		<b>Other Fees</b>	Rs.	
	1. Eligibility Certificate	100		
	2. Provisional Degree Certificate	050		
	3. Transcript	100		
	4. Migration Certificate	100		
	5. Duplicate Migration Certificate	200		
	6. Degree Certificate : Presentia	500		
	Absentia	800		
	7. Duplicate Degree Certificate	1000		
	8. Re-registration	1000		
	9. Duplicate Mark Sheet	200		
	10. Verification of grades	200		

1.2 Fees once paid shall not be refunded.

1.3 Caution money and deposits may be refunded by the Principal on demand by the student within one year of leaving / completion of the study.

1.4 If a student admitted on payment seat fails or his/her semester extends beyond minimum stipulated semester, normal fees shall be charged.

1.5 The tuition and hostel fees for girl students are exempted.