



COMMON REGULATIONS (2016-17) FOR POST GRADUATE PROGRAMMES OF SAUs



**Directorate of Research
& Dean, P.G. Studies
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ANAND-388110 (Gujarat, India)
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ANAND AGRICULTURAL UNIVERSITY

ANAND – 388 110

Read: Minutes of 42nd Meeting of Academic Council held on 06/06/2016 vide Item No. 42.12

NOTIFICATION

It is hereby informed to all concerned that the 42nd Meeting of Academic Council held on 06.06.2016 has resolved as under vide Item No. 42.12:

"It is resolved to approve the Revised Common Academic Regulations for Post Graduate Programmes in the State Agricultural Universities of Gujarat as per **Appendix-A** and implement these regulations from Academic Year 2016-17."

No. AAU/DR/RES/T-5/3247 /2016
Date: 24/06/2016

12/06/2016
**Director of Research &
Dean P.G. Studies**

Copy F.W.Cs. to:

1. PS to Vice Chancellor, Anand Agricultural University, Anand
2. All Members of Academic Council of this University
3. All Officers of this University
4. Director of Research & Dean, P.G. Studies, NAU, Navsari/JAU, Junagadh/SDAU, S. K. Nagar/KU, Gandhinagar
5. The Registrar, AAU, Anand/NAU, Navsari/JAU, Junagadh/SDAU, S. K. Nagar/KU, Gandhinagar
6. All Deans/Principals of this University
7. Unit/Sub Unit Officers of this University

Copy to:

All Branches of this Section

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Common Academic Regulations for Post Graduate Programmes

REVISED COMMON ACADEMIC REGULATIONS (2016-17)

FOR

POST GRADUATE PROGRAMMES IN THE

STATE AGRICULTURAL UNIVERSITIES OF GUJARAT

In exercise of the powers conferred under Section-22 (viii), read with the Section-30 of the Gujarat Agricultural Universities Act, 2004 (Gujarat Act No. 5 of 2004), the Academic Councils of the State Agricultural Universities hereby make the following Common Academic Regulations, namely, '**Common Rules for the Post Graduate Programmes**' i.e. **Doctorate, Master Degree and P.G. Diploma Programmes in the State Agricultural Universities (SAUs)** as recommended by Council of State Agricultural Universities of Gujarat.

1.0 Short Title

These Regulations may be called 'Common Regulations (2016-17) for Post Graduate Programmes of SAUs'.

2.0 Commencement

These regulations shall come into force from the beginning of the first semester of the academic year 2016-17.

3.0 Interpretation

If any question relating to the interpretation of the provision/s contained in the regulation arises, the Registrar of the University may issue necessary orders in consultation with the Dean Post Graduate Studies as and when needed, with prior approval of the Vice Chancellor under intimation to the Council of State Agricultural Universities.

4.0 Definitions

In this Regulations, unless the context otherwise requires

- ❖ 'Academic year' means the year normally commencing from the month of July/August and ending in the month of June/July of the following calendar year and shall consist of two semesters.
- ❖ 'Act' means Gujarat Agricultural Universities Act, 2004 (Gujarat Act No. 5 of 2004).
- ❖ 'Advisory Committee' means a committee comprising of concerned major guide, minor guide and 2/3 other faculty members.
- ❖ 'Centre' means a place for imparting training for Post-Graduate Studies in a particular field of study and includes a Department/Centre of the University which carries out teaching/research/extension education in a discipline and is strong enough to undertake Post-Graduate Studies in the University.
- ❖ 'Course' means an organized subject matter in which instructions or a segment of subject matter carrying a specific number of credits in a semester is offered through a series of lectures, practicals and skill orientation (work experience). It shall be an integral part of the curriculum.
- ❖ 'Course Content' means a concise outline of the subject-matter of a course, as may be laid by the Indian Council of Agricultural Research and approved by the Academic Council of SAUs from time to time.

- ❖ 'Course Credit' or 'Credit' means one hour theory lecture or minimum two hours of laboratory or field practical work per week. In taking a course, a student shall attend a series of lectures, do laboratory/field work and submit assignments and reports as required. Course credit is the quantitative measure of the content of a course of instruction, especially with reference to the value of the course in relation to the total requirements for a degree.
- ❖ 'Credit load' means the quantum of credits undertaken by a student in a semester.
- ❖ 'Credit Point' means Grade Point x Credit of a course.
- ❖ 'Coordinator' means a teacher of a department/centre who has been nominated by the Dean PGS to coordinate the post graduate programmes for that particular subject in the department. The coordinator looks after registration, time table, regulation of credit load, preparation and maintenance of individual student's files etc. Further, coordinator shall coordinate all activities of PG studies like allotment of courses to PG teachers, preliminary examinations, providing facilities for research work and submission of thesis etc.
- ❖ 'Cumulative Grade Point Average (CGPA)' means the quotient of the total grade points obtained by a student in courses during the degree programme, divided by the total number of credits successfully completed.
- ❖ 'Curriculum' means the aggregate of courses of study given in the University for a particular Field of study.
- ❖ 'Field of Study' means the specialized subject of knowledge for which Post Graduate Degree is offered by the University.
- ❖ 'Grade Point (GP)' means marks obtained in a particular course converted into 10 point scale up-to next single decimal place.

$$GP = \frac{(\text{Theory Marks} \times \text{Theory credit}) + (\text{Practical Marks} \times \text{Practical credit})}{\text{Total Credits of Course}}$$

- ❖ 'Grade Point Average (GPA)' means the weighted average of the grade point earned by a student for the courses registered during the semester.

Explanation: GPA is the sum of the products of credits of a course and the grade point obtained in the course divided by the total number of credits of the different courses registered in the semester i.e.

$$GPA = \frac{G_1 C_1 + G_2 C_2 + \dots + G_n C_n}{C_1 + C_2 + \dots + C_n} = \frac{\text{Total Grade Points}}{\text{Total Course Credits}}$$

OR

$$GPA = \frac{\sum (\text{Course Credit} \times \text{Course Grade Point})}{\sum \text{Course Credits}}$$

- ❖ 'Nodal Officer' is an officer nominated by the State Council for overall monitoring of the academic activities of SAUs of Gujarat.

- ❖ 'Non-Credit Compulsory Courses' means courses of general nature as mentioned under item 39.2.1 and are compulsory for Post Graduate Programmes. However, Ph. D. students may be exempted from these courses if already studied during Master's degree.
- ❖ 'Overall Grade Point Average (OGPA)' means the quotient of the total credit points obtained by a student in all courses during the degree programme, divided by the total number of credits successfully completed.
- ❖ 'Programme of Study' means a series of coherent courses and research work assigned to a student to meet the requirements of a degree.
- ❖ 'Rules' means the rules promulgated for the Post Graduate Studies in the Agricultural Universities of Gujarat.
- ❖ 'Semester' means an academic period of 20 to 22 weeks (including semester-end examination) during which a course is completed. There are two semesters in an academic year. The academic calendar shall be decided by the Central Admission Committee and circulated by the Registrar of respective SAU. Suitable adjustment in a semester will be made to accommodate vacations and other holidays as notified by the University.
- ❖ 'Statute' means the statute made under the Gujarat Agricultural Universities Act, 2004 (Gujarat Act No. 5 of 2004).
- ❖ 'State Council' means the Council of State Agricultural Universities constituted under Section-25 of the Act.
- ❖ 'Transcript' is the consolidated report of list of courses completed by the student along with credit points, GPA of each semester and OGPA secured and issued by the University.
- ❖ 'Website' means the official website for the purpose of common admissions in SAUs to carry out admission process.

Note: Words and expressions used in the Act, Statutes and Regulations and not defined in these Regulations shall have the meaning assigned to them in the Act, Statutes and Regulations as the case may be.

5.0 SAUs of Gujarat

Post Graduate Diplomas and Degrees shall be awarded by the following Agricultural Universities of Gujarat under their concerned different faculties as mentioned in Rule-10.3.

- (1) Anand Agricultural University, Anand (AAU)
- (2) Junagadh Agricultural University, Junagadh (JAU)
- (3) Navsari Agricultural University, Navsari (NAU)
- (4) Sardarkrushinagar Dantiwada Agricultural University, S.K.Nagar (SDAU)

6.0 Central Admission Committee

As per the powers conferred to State Council in Section 25(7)(g) of the Gujarat Agricultural Universities Act-2004, Council of State Agricultural Universities constituted 'Central Admission Committee for Post Graduate programmes' to regulate the admission of candidates to all Post Graduate programmes in the SAUs as under;

6.1 Members of Central Admission Committee

- (1) The Registrars of SAUs
- (2) The Director of Research and Dean P.G. Studies of SAUs
- (3) Deans of Faculties of SAUs
- (4) Member Secretary of Council of State Agricultural Universities or a Representative of State Council nominated by Member Secretary. Provided that the State Council may nominate one of the SAU Vice Chancellors on rotation basis as Nodal Officer (Academic) to supervise and co-ordinate centralized admissions till State Council becomes functional.

The Committee has to carry out the admission process in a fair and transparent manner. The admission process has to be conducted by this Committee strictly on the basis of merit, provisions made in these rules and the preference of the candidate.

The functions of the Committee are as follows;

- ❖ The Committee shall supervise, monitor and control the entire process of admission.
 - ❖ The Committee shall prepare the merit list in accordance with the provisions of the Act and the Rules made there under.
 - ❖ The Committee shall allocate the regular seats and the payment seats in accordance with the provisions of the Act and the Rules made there under.
 - ❖ The Committee shall ensure that admission for the regular seats and payment seats are made as per the merit list prepared and that no candidate is admitted against the payment seats unless his/her name appears in the merit list.
 - ❖ The Committee shall perform such other functions as may be assigned to it by the Council and the Government.
- 6.2 While preparing the merit list, the Committee will observe rules or instructions as laid down in this regard by the universities from time to time under the intimation to the State Council.
- 6.3 The Dean Faculty of SAUs shall verify physical fitness, original mark sheets, certificates, *etc.* of the candidates for their eligibility for admission to the said degree.

7.0 Number of Students to be admitted

The number of students to be admitted (except In-service candidates) shall be decided by the Central Admission Committee for Post Graduate Programmes depending upon infrastructural facilities and faculty competence, which will be limited to 90 per cent of intake capacity of Under Graduate programme of the respective faculty.

8.0 Invitation of Applications

- 8.1 The Nodal Officer shall invite online applications for the Post Graduate programmes by an admission notice published in leading Gujarati and English Newspapers and on the web site during month of May/June every year.
- 8.2 Foreign eligible students seeking admission to Post Graduate programmes shall have to route their applications through their respective embassy or respective Indian High Commission abroad to the Government of India / ICAR, New Delhi and their candidature shall be considered only if they are recommended by their respective National Government and / or by the Government of India / ICAR. The candidate will be admitted under reserve quota for Government of India / ICAR

sponsored candidates' as under Rule-15.1. However, total number of admissions shall be decided by concerned University based on availability of infrastructural facilities and major guide.

9.0 Post Graduate programmes

The Universities shall offer the following Post Graduate Programmes;

- (1) Doctorate Degree
- (2) Master Degree
- (3) Post Graduate Diploma

10.0 Doctorate Degree Programme

- 10.1 The duration of the Doctorate Degree programme shall be six and eight semesters for fresh and in-service candidates, respectively.
- 10.2 The minimum marks at Masters' level required for admission to Ph.D. programme in the respective/ related field of study shall be as under;

Sr No.	Categories	Minimum percentage of marks or OGPA
1.	For Schedule Caste, Schedule Tribe, SEBC, Physically Challenged (PC) and Government sponsored candidates (candidates with at least 3 years experience)	60 % Marks or O.G.P.A. 6.0 out of 10 points
2.	For Other candidates	65 % Marks or O.G.P.A. 6.5 out of 10 points

- 10.3 The areas of Post Graduate Programmes shall be in the following faculties-

- (1) Agriculture
- (2) Horticulture
- (3) Forestry
- (4) Veterinary Science & Animal Husbandry
- (5) Dairy Science
- (6) Dairy Science & Food Technology
- (7) Agricultural Engineering & Technology
- (8) Renewable Energy and Environmental Engineering
- (9) Food Processing Technology and Bio-Energy
- (10) Fisheries Science
- (11) Home Science & Nutrition
- (12) Basic Science & Humanities
- (13) International Agribusiness Management
- (14) Agri-Business Management
- (15) Agricultural Information Technology

10.4 Eligibility for Doctoral Degree Programme

Sr. No.	Faculties	Eligibility Qualifications
1	Agriculture	M. Sc. (Agri) in respective disciplines
2	Horticulture	M.Sc. (Horti.) in respective disciplines
3	Forestry	M.Sc. (Forestry) in respective disciplines
4	Veterinary Science & Animal Husbandry	M.V.Sc. in respective disciplines
5	Dairy Science	M.Tech./M.Sc. in respective discipline
6	Agricultural Engineering and Technology	M.Tech. (Agril. Engg.) in respective discipline
7	Food Processing Technology and Bio-Energy	M.Tech. in respective discipline
8	Fisheries Science	M. F. Sc. in respective discipline
9	Home Science & Nutrition	M. Sc. (Home Science) in respective discipline
10	Basic Science & Humanities	M. Sc. (Basic Science & Humanities) in respective discipline
Note: Disciplines of Doctoral Degree programmes shall be as per Prospectus published by Central Admission Committee every year.		

11.0 Master Degree Programme

- 11.1 The duration for the Master Degree Programme shall be four semesters for the students who have obtained bachelors degree from the SAUs of Gujarat or ICAR recognized/approved college/ university as given below-

No.	Degree	Eligibility Qualification with 4/5 years duration UG degree from SAUs
1	M.Sc. (Agri.)	B.Sc. (Hons.) Agri./ B.Sc. (Agri.) or B.Sc. (Hons.) Horti./B. Sc.(Horti.). For M.Sc. (Agri.) in Agricultural Statistics, Agricultural Meteorology, Agricultural Extension and Agricultural Economics, B. Tech. (AIT) will also be eligible.*
2	M.Sc. (Horti.)	B.Sc. (Hons.) Horti. / B.Sc. (Horti.) or B.Sc. (Hons.) Agri./ B.Sc. (Agri.)
3	M.Sc. (Forestry)	B.Sc. (Forestry)*
4	M.V.Sc.	B.V.Sc. & A.H.
5	M.Tech.	B. Tech. (DT)
6	M.Tech. (Agril. Engg.)	B.Tech. (Agril. Engg.) or B.Tech. (FPT) only for M.Tech (Agril. Engg.) in PFE or B.Tech. (RE&EE) only for M.Tech. (Agril. Engg.) in REE.
7	M.Tech. (RE&EE)	B.Tech. (RE&EE) or B.Tech. (Agril. Engg.)
8	M.Tech. (FPT)	B.Tech. (FPT) or B.Tech. (Agril. Engg.)
9	M.F. Sc.	B.F.Sc.
10	M.Sc. (Home Science)	B.Sc. (Home Science)
11	M.Sc. (Basic Science)	As prescribed by respective SAUs

12	M.B.A. (International Agri-Business)	Bachelor's degree in Agriculture and allied disciplines
13	M.B.A. (Agri Business)	As prescribed by respective SAUs
14	M.Sc. (ICT in Agriculture)	As prescribed by respective SAUs
15	M.Tech. (AIT)	B.Tech. (AIT) or B.Tech. (Agri. Engg.)
Note: Disciplines of Masters Degree programmes shall be as per the Prospectus published by Central Admission Committee every year.		
*Eligibility of B.Sc. (Agril. Biotech.) will be as decided by the respective SAUs.		

- 11.2 A candidate for admission to Masters' degree programme (as mentioned in 10.3) should have the minimum requirement of marks at the bachelor's degree level as under.

1. For Schedule Caste (SC), Schedule Tribe (ST), SEBC, Physically challenged (PC) and Government sponsored Candidates (candidates with at least 3 years experience)	55% Marks or O.G.P.A. 5.5 out of 10.00 points
2. For other candidates	60% Marks or O.G.P.A. 6.0 out of 10.00 points

- 11.3 **Master Degree programme of Two Years (4 Semesters) duration**

Sr.No.	Degree	Disciplines
1	M.Sc. (Agri.)	1. Agronomy 2. Soil Science and Agricultural Chemistry 3. Biochemistry 4. Genetics and Plant Breeding 5. Plant Molecular Biology and Biotechnology 6. Plant /Crop Physiology 7. Agricultural Entomology 8. Plant Pathology 9. Nematology 10. Agricultural Microbiology 11. Agricultural Extension 12. Agricultural Economics 13. Agricultural Meteorology 14. Agricultural Statistics 15. Seed Science & Technology
2	M.Sc. (Horti.)	1. Fruit Science 2. Vegetable Science 3. Floriculture & Landscape Architecture 4. Plantation, Spices, Medicinal & Aromatic Crops 5. Post Harvest Technology 6. Horticultural Entomology 7. Horticultural Pathology

3	M.Sc. (Forestry)	<ol style="list-style-type: none"> 1. Wood Science Technology 2. Medicinal & Aromatic Plants 3. Agro Forestry 4. Forest Genetic Resources 5. Forest Biotechnology 6. Watershed Management
4	M.V.Sc.	<ol style="list-style-type: none"> 1. Vet. Physiology 2. Vet. Biochemistry 3. Vet. Animal Husbandry Extension 4. Vet. Microbiology 5. Vet. Parasitology 6. Vet. Pathology 7. Vet. Public Health 8. Vet. Pharmacology & Toxicology 9. Vet. Surgery & Radiology 10. Animal Reproduction, Gynecology & Obstetrics 11. Livestock Production & Management 12. Animal Nutrition 13. Animal Genetics & Breeding 14. Veterinary Clinical Medicine, Ethics & Jurisprudence 15. Veterinary Epidemiology & Preventive Medicine 16. Livestock Product Technology 17. Animal Biotechnology 18. Veterinary Anatomy & Histology 19. Poultry Science
5	M.Tech.	<ol style="list-style-type: none"> 1. Dairy Technology 2. Dairy Engineering 3. Dairy Microbiology 4. Dairy Chemistry 5. Food Technology
6	M.Tech. (Agril. Engg.)	<ol style="list-style-type: none"> 1. Soil and Water Engineering 2. Farm Machinery and Power Engineering 3. Processing and Food Engineering 4. Renewable Energy Engineering
7	M.Tech.(RE&EE)	<ol style="list-style-type: none"> 1. Renewable Energy Engineering 2. Environmental Engineering
8	M.Tech. (FPT)	Food Processing Technology
9	M.F.Sc.	<ol style="list-style-type: none"> 1. Fish Processing Technology 2. Fisheries Resource Management 3. Aquaculture
10	M.Sc. (Home Science)	<ol style="list-style-type: none"> 1. Food and Nutrition 2. Home Science Extension 3. Human Development and Family Studies
11	M.Sc.	As prescribed by respective SAUs
12	M.B.A.(IAB/AB)	International Agri Business Management / Agri Business Management
13	M.Sc. (ICT in Agriculture)	Information and Communication Technology in Agriculture
14	M.Tech. (AIT)	Agricultural Information Technology

12.0 Post Graduate Diploma programme will be as per the rules laid down by the respective SAUs.

13.0 Weightage to the Sports

13.1 The sportsmen / women will be given weightage for the admissions in all the degrees as follows

No.	Event	Marks%
1.	Participation at the International Level	7 %
2.	National Level (All India Level)	
	(a) Secured 1 st position	5 %
	(b) Secured 2 nd position	3 %
	(c) Secured 3 rd position	2 %
	(d) Only Participation	1 %
3.	State Level	
	(a) Secured 1 st position	1 %
	(b) Secured 2 nd position	0.5 %

14.0 Admission Procedure

14.1 Applications received for Post Graduate Programmes (Master and Ph.D.) shall be scrutinized by the Committee consisting of Co-ordinator, Professor in-charge (P.G.T.) and Head of the concerned department. The Professor in charge (P.G.T.) shall act as Convener. The scrutinized list shall be forwarded to the Admission Committee in order of preference. The selection of candidate for the admission shall be on the merit basis. The merit list shall be prepared by giving 50:50 weightage to the OGPA (percentage basis) of the last degree and marks obtained in the common entrance test examination and marks of sports if applicable.

However, a candidate shall have to obtain at least 50% of marks in common entrance test examination so as to become eligible for merit list. A candidate who opts for Admission on payment basis will be eligible for admission on payment seats by obtaining at least 45% of marks in common entrance test examination. Separate merit lists for students of SAUs of Gujarat state shall be prepared for each subject as follows-

(1) Gujarat domicile students passed out from SAUs of Gujarat

(2) Non-Gujarat domicile students passed out from SAUs of Gujarat

The admission will be given as per the aforesaid merit list order. The Payment seats will be filled as per merit and availability of seats.

14.2 Admissions shall be given at the beginning of odd semester only, subject to intake capacity available at respective university. The decision of Central Admission Committee shall be final.

14.3 The admission for MBA in International Agri-business shall be on the basis of merit of entrance test, group discussion and personal interview with weightage of 50%, 25% and 25% respectively. First preference shall be given to candidates of Gujarat who have passed out from Agricultural Universities of Gujarat. Thereafter, the vacant seats will be filled up by the candidates of Gujarat as payments seats. Merit list for IABM shall be as follows-

- (1) Gujarat domicile students passed out from SAUs of Gujarat
- (2) Non-Gujarat domicile students passed out from SAUs of Gujarat
- (3) If seats remain vacant, it will be filled by the students from outside the SAUs and domicile of Gujarat.
- (4) Payment seats shall be filled as per merit list considering above criteria no. 1, 2 and 3. Thereafter, vacant seats shall be offered to students from outside the Gujarat.

Merit list shall be prepared for JAU and NAU as follows-

- (1) Gujarat domicile students passed out from SAUs of Gujarat
- (2) Non-Gujarat domicile students passed out from SAUs of Gujarat
- (3) Students passed out from traditional university and having Gujarat domicile.
- (4) If seats remain vacant, it will be filled by the students from outside the Gujarat on payment basis only.

Merit list for SDAU shall be prepared as follows-

- (1) Gujarat domicile students passed out from SAUs of Gujarat
- (2) Non-Gujarat domicile students passed out from SAUs

The admission will be given as per aforesaid merit list order. The Payment seats will be filled as per merit and availability of seats.

- 14.4 For admission to Master's degree, entrance test paper (multiple choice questions) shall be drawn from syllabus of group of subjects at graduate level of the concerned faculty.

For admission to Doctoral degree, entrance test paper (multiple choice questions) shall be drawn from subjects taught at Masters levels of the concerned disciplines.

Duration of the entrance test will be of one hour and total marks will be 100 for master and doctoral degree programmes.

- 14.5 Employees of the Agricultural Universities of Gujarat, in-service trainees as well as employees nominated by State or Central Government or ICAR or other Agricultural Universities or Institutes/ other organizations shall not be required to appear in the entrance test.

- 14.6 If an employee of any State Government, Government of India, ICAR or other Agricultural University or Public / Co-operative Organization, is permitted by respective organization to pursue his/her studies leading to Masters or Ph.D. shall be admitted;

(1) on merit basis

(2) subject to fulfillment of the minimum requirements.

(3) Sponsored candidate should produce deputation letter/ sponsorship letter/study leave of 2/3 years duration letter from employer on or before counseling.

(4) subject to intake capacity and infrastructure available.

- 14.7 Payment seats will be filled up separately as decided by the admission committee during respective year.

15.0 Reservation of seats

The University shall reserve seats for admission of the candidates as under;

15.1	For the candidates nominated by the Indian Council of Agricultural Research, GOI, New Delhi	25%
15.2	For the candidates who are domicile from the Gujarat state For the candidates nominated/sponsored by Government of Gujarat	75%

16.0 General conditions regarding reservation

- 16.1 If sufficient number of candidates of reserve categories is not available, the vacant seats will be filled up by the candidates who are domicile of Gujarat in order of their merit. Vacant seats of Scheduled Castes and Scheduled Tribes will be filled up by other general category candidates on merit basis.
- 16.2 SC/ST and SEBC candidates who are able to secure admission on merit in general quota shall not however, be counted against the seat reserved for them.
- 16.3 A candidate availing benefit of the reserved seats shall be required to produce the certificate of belonging to a particular group from the competent authority. In case of any doubts or discrepancy about the castes/classes/group, the decision of the competent authority or the admission committee shall be treated as final.

17.0 Schedule Caste and Schedule Tribes (SC & ST)

- 17.1 The total number of seats to be reserved for the Schedule Caste and Schedule Tribe candidates shall be as laid down by the State Government from time to time. The same at present is as follows;
- (1) Twenty two percent shall be reserved for backward class candidates. Out of 22% seats, 7% shall be earmarked for the candidates belonging to scheduled castes and remaining 15 % shall be earmarked for candidates belonging to schedule tribes.
- (2) Those candidates who are able to secure admission on general category merit shall not, however, be counted against the seat reserved for them, provided one has not availed any advantage of category.
- 17.2 If the need arises on account of vacant seats due to less number of applications in one group and shortage of seats due to more number of applications of eligible candidates in the other group, reciprocal adjustment in the above specified 7 % and 15 % seats between the two groups will be made.
- 17.3 If applications from backward class candidates are more than the reserved seats earmarked for them as above, admission will be given to them strictly on *inter se* merit within each of the two groups.
- 17.4 The admission of a student of a reserved category on a reserved seat shall be valid subject to the verification of cast certificate issued by the authority empowered by the State Government in this behalf. In case, the caste certificate is found invalid on verification, he/she shall not have right to claim his/her admission on reserved seat and if he/she has been already granted admission, such admission shall be cancelled at any point of time.

18.0 Socially and Educationally Backward Communities (SEBC) & Unreserved Economically Weaker Sections (UEWS)

18.1 Twenty seven percent (27%) of seats shall be reserved for the Socially and Educationally Backward Class of Gujarat State as laid down by the State Government at present. The reservation shall be subject to the following conditions and shall be modified as per the directive of the State Government from time to time. The reservation shall be subject to fulfillment of the following conditions-

- (1) A candidate under this category shall be required to produce a Certificate that he/she belongs to a particular group of backward class (Caste) from the competent authority of the state. The candidate belonging to SEBC should produce the Certificate issued from the competent authority.
- (2) The candidate belonging to SEBC should produce the Certificate issued from the competent authority, showing that he/she does not belong to creamy layer sections of the society. Such certificate should be issued on or after the 1st April of the academic year in which the candidate is seeking admission; otherwise he/she will not be considered under the SEBC category.
- (3) SEBC candidates, who are able to secure admission under open category merit shall not however, be counted against the seats reserved for them provided one has not availed any advantage of category.
- (4) The admission of a student of a reserved category on a reserved seat shall be valid subject to the verification of caste and non Creamy Layer certificate issued by the authority empowered by the State Government in this behalf. In case, the caste and non Creamy Layer certificate is found invalid on verification, he/she shall not have right to claim his/her admission on reserved seat and if he/she has been already granted admission, such admission shall be cancelled at any point of time.

18.2 Ten percent (10%) of seats shall be reserved for Unreserved Economically Weaker Sections (UEWS), and this shall be followed as per the directives of the Government from time to time.

19.0 Candidates Nominated by Indian Council of Agricultural Research (ICAR), New Delhi

Twenty Five percent (25%) of the total number of seats earmarked for out- state candidates shall be reserved for the candidates nominated by the Indian Council of Agricultural Research, New Delhi for Post Graduate courses on the basis of All India Entrance Test, subject to fulfilling minimum criteria laid down by SAUs of Gujarat.

20.0 Differently abled (Physically Challenged) candidates

Three percent seats are reserved for the Differently abled (physically challenged) candidates of Gujarat State which are adjustable within the respective category and subject to the following conditions;

- (1) A candidate, having locomotors disability of one leg and partial arm, shall be eligible to apply for admission to a degree programme, subject to the submission of a Certificate to that effect from the Civil Surgeon / Medical Superintendent of the Government Hospital based on the opinion of the concerned specialist, that the locomotors disabled candidate is in a position to undertake the degree programme and can perform the functions of the concerned field. The admissions will be on the basis of *inter se* merit only.

- (2) Physically challenged candidate shall have to fulfill the academic and minimum requirements of marks at the qualifying examination of his/her category as mentioned in Rule-10.0 or 11.0.
- (3) The admission of a student of a reserved category on a reserved seat shall be valid subject to the verification of certificate issued by the authority empowered in this behalf. In case the certificate is found invalid on verification, he/she shall not have right to claim his/her admission on reserved seat and if he/she has been already granted admission, such admission shall be cancelled at any point of time.

21.0 A. Foreign students

- (1) Foreign students will be admitted as per ICAR, New Delhi guidelines issued from time to time.
- (2) The candidates admitted on Foreign student's seat, where seats are available for foreign candidate shall have to pay additional fee in US \$ as may be prescribed by the University / ICAR from time to time.
- (3) The candidature for foreign students shall be considered only if they are sponsored/ recommended by their respective Government and / or by Government of India / ICAR.
- (4) However, the total number of seats for admitting foreign students will be decided by the concerned University looking to infrastructural facility and availability of major guide/discipline.

B. Payment Seats

- (1) Maximum 10% seats of the Intake capacity (faculty wise) can be filled as Payment seats as decided by respective SAU.
- (2) The candidates admitted under payment seats shall have to pay regular fee plus additional fee as may be prescribed by the University from time to time.
- (3) The candidate seeking admission on Payment seat shall have to pay fee for the first two semesters at the first instance and thereafter, semester wise fee shall be paid.
- (4) Once the admission is given on payment seat, it will not be converted in regular seat under any condition.

22.0 Recognition of P.G. Teachers

- 22.1 A teacher who desires to be recognized as post graduate teacher for P.G. Training and for guiding P.G. research will apply at appropriate time to the Dean of Post Graduate Studies.
- 22.2 All teachers holding Ph.D. degree shall be recognized for PG teaching.
- 22.3 All teachers of the rank of at least Assistant Professors holding Master degree and having minimum three years experience of undergraduate teaching /research/extension will be recognized for post graduate teaching only and the teacher who has at least three years research / teaching experience of post graduate teaching and who has published atleast two research papers in recognized research journals will be recognized for guiding masters students only.
- 22.4 Recognition for Ph.D. guide may only be given to a teacher holding Doctorate Degree and who has successfully guided at least five candidates for master's degree in the concerned discipline.
- 22.5 Nothing in these regulations shall affect the recognition of post graduate teachers already granted before the commencement of these regulations under the regulations then existing.

23.0 Procedure of granting recognition of post graduate teachers

- 23.1 The Dean of post graduate studies shall grant recognition on the recommendation of the Head of the Department/Professor in charge/coordinator and Dean Faculty in all cases where the academic attainment is in consonance with the prescribed standards as laid down in Rule-22.
- 23.2 In the cases of persons in respect of whom qualification or experience is not as per the prescribed standards as laid down in regulations, such cases may be treated as special cases.
- 23.3 There shall be a committee comprising of the following members for considering the special cases to grant recognition of post graduate teachers.
- (1) The Director of Research & Dean Post Graduate Studies
 - (2) Deans of all Faculties

24.0 Appointment of P.G.T. In-charge at college level

From amongst the recognized Post-Graduate guides at College, the Dean of Post-Graduate Studies will appoint a PGT In-charge for the purpose of Post- Graduate studies at the college level. PGT in-charge shall supervise the duties of allotment of courses to recognized PG teachers for major, minor or allied subjects, overall supervision of PG teaching/research, seminar, synopsis, preliminary examinations, PG examination, submission of thesis and thesis viva-voce examination at college level. He/she shall also coordinate the work related to PG Time-Table, Semester End Examinations, Correspondence related to PG studies *etc.*

25.0 Registration

- 25.1 A candidate selected for admission, shall report to the Principal of the concerned College on the date specified by the University for the purpose of First Registration.
- 25.2 The admission of the candidate, who failed to report to the concerned College on the specified date, shall be treated as cancelled.
- 25.3 A candidate, who is not in a position to report for first registration on the specified date due to unavoidable circumstances, may register by paying fee through post or by messenger on or before the date specified for registration.
- 25.4 A candidate, registered in the first semester by payment of fee must complete the registration of course within a period of ten days from the date of his/her registration.
- 25.5 The First Registration shall consist of the following;
- (1) Payment of Fee at the time of counseling / interview
 - (2) Production of original documents, Migration / Transfer Certificate as per Rule 28.0
 - (3) Registration for courses
 - (4) Submission of the course card within ten days
- 25.6 A student enrolled in the University shall be given a registration number, which shall be used along with his/her name in all the documents and correspondence pertaining to him.
- 25.7 If an enrolled P.G. Student joins a regular service before submitting thesis, his/her registration shall automatically be cancelled. The major guide will have to report this to the Registrar immediately.

In any condition, if regular student does not report for study for a period of six months and above, even after repeated intimation by major guide to the student and his/her parents/guardians about his/her absence, his/her registration will be cancelled. Major Guide has to report the absence of such student to the registrar for necessary action.

- 25.8 If a student has not taken any course during any one semester without justification before completing course work, his/her registration will stand cancelled. Principal will report the same to Director of Research and Dean, Post-Graduate Studies and Registrar.

26.0 Renewal of Registration

- 26.1 Every enrolled student shall be required to register at the beginning of each semester till the completion of his/her degree requirements, unless otherwise permitted by the Dean / Principal, failing which his/her enrollment shall be cancelled. Re-registration in such cases shall be as per the University Norms.
- 26.2 For the subsequent semester Registration and renewal of registration, required fee shall have to be paid within a month from the commencement of the semester, failing which his/her registration shall stand cancelled.
- 26.3 The registration in person for subsequent semester should be completed within the first three days of beginning of the semester, failing which fine of ₹100/-per day (subject to revision from time to time), up to the permissible period of 30 days only, will have to be paid by the student who missed registration.

27.0 Identity Card

An Identity Card shall be issued by the concerned Dean to each registered student on completion of first registration. The student shall carry it with him / her at all the times and should show the same when asked for. In case the Identity Card is lost, a new one shall be issued on payment of fee as prescribed by the University from time to time.

28.0 Migration of Student

- (1) Students migrating from SAUs of Gujarat shall not be required to apply for migration certificate.
- (2) Students migrating from other universities of the Gujarat State as well as the universities or statutory examining bodies outside the Gujarat State and seeking admission in the SAUs of Gujarat shall be required to produce Migration Certificate. No student from other University or statutory examining body shall finally be admitted to any Institute/College without production of migration certificate signed by the competent authority of the concerned University.

29.0 Re-Registration

- 29.1 A Post Graduate student in any degree/diploma programme who has successfully completed all the requirements of 1st year (Two semesters) of degree/diploma programme may be re-registered within a period of three years for the same semester from where one has discontinued studies, provided that no disciplinary action has been taken against such a student previously.
- 29.2 This period of absence will be calculated from the date on which he/she left the College.
- 29.3 Only one such chance will be given for revival of registration to the students who discontinue the studies.

30.0 Hostel Accommodation

- 30.1 Staying in hostel is compulsory for a student except when permitted by the concerned Principal under exceptional circumstances. Hostel facility is available at constituent colleges, for which, student will have to apply for accommodation in the hostel. A student admitted in the hostel will have to abide by disciplinary rules and regulations. A student admitted in the hostel will be provided with a set of furniture for use and he/she shall be responsible for maintenance of such furnitures. The general management of the hostel is vested with the Hostel Rector who works under the general directives of Dean / Principal of the concerned college.
- 30.2 Only the registered student shall be allowed to stay in the hostel during the stipulated period of Degree programme, except for the period as deemed fit by the concerned authority.
- 30.3 Any student working under contractual services and drawing HRA shall not be permitted to stay in hostels.

31.0 Student Advisory System

31.1 Allotment of Major Guide

Each Post-graduate student shall have Student Advisory Committee to guide the student during the study programme. Only recognized teachers are eligible for teaching and guiding PG students. On registration of the student and payment of fee at college, he/she will be allotted to the recognized Guide by Dean PG studies as a Chairman (Major Guide) of the Advisory Committee who will be from his/her major field of studies. The nomination of the Major Guide shall be made by the Dean PGS on the recommendation of Dean of the respective college. The approved guides by the Dean PGS only can be the guides for the students. Generally, a teacher should have a minimum of three and two years of service before retirement for allotment of doctoral and masters students, respectively. Normally, there should not be more than four masters and two doctoral students at any one time under a particular guide.

31.2 Members of the Advisory committee

For Masters students, the advisory committee shall comprise of a Major Guide, Minor Guide and two members. One member will be from the concerned department/field of study and the other member from the related field of thesis research. The advisory committee for Ph.D. scholar shall comprise of a Major Guide, Minor Guide and three members. Two members will be from the respective department/field of study and one member will be from other related field of thesis research. If thesis topics involve more of inter-disciplinary approach, the number of advisory committee members from other disciplines may be increased by one with prior approval of the Dean PGS.

A Proposal for the formation of the Advisory Committee of the students shall be submitted by Major Guide forwarded through HOD/coordinator to the Dean PGS through the Deans of respective colleges for approval within one month from the commencement of the 1st semester. External experts may be included as Member in the advisory committee based on the need and expertise of the member, without any financial commitment from the university so as to improve the quality of the research and thesis. The external expert member proposed should meet the minimum qualification required and the proposal is to be approved by the Dean PGS.

31.3 For Doctoral Programme, the Advisory Committee Chairman preferably shall be of the cadre of Professor or Associate Professor.

For Masters Programme, the Advisory Committee Chairman shall be of the cadre of Professor, Associate professor or Assistant Professor.

Only the recognized faculty for PG teaching/guiding is eligible for teaching PG courses and becoming advisory committee members.

31.4 Changes in advisory committee

The proposals for changes in the advisory committee are to be sent by respective Dean to the Dean PGS for approval, if it is felt absolutely necessary. The reason for such change should be indicated. The changes may be effected immediately when the existing members are transferred elsewhere or resigned or retired.

Major Guide of the Advisory Committee who is transferred can continue to guide a student provided that the student has completed 75% of the total credits for Master and 75% of research credits for Ph.D. on the day of transfer.

If a Major Guide goes abroad/ within India for more than 6 months, to attend any training or goes on leave for more than six months, the Chairman of the Advisory Committee has to be changed immediately. The same provisions shall apply to members also.

31.5 Absence of member during qualifying / final viva-voce examination

Under extra-ordinary circumstances, if the qualifying examination/final Thesis *viva-voce*/Thesis Seminar of postgraduate student has to be conducted in the absence of Minor Guide or advisory committee member/s, permission to conduct the examination by co-opting another member/s with recommendation of Dean should be obtained from the Dean PGS in advance.

31.6 Duties and responsibilities of the advisory committee

- (1) Drawing the student's academic plan for post-graduate programme
- (2) Guidance throughout the PG programme of the student
- (3) Guiding the student in selecting a topic for thesis research and seminar topics
- (4) Continuous monitoring of thesis research and progress of the student
- (5) Evaluation of research and seminar
- (6) Correction and finalization of synopsis and thesis draft
- (7) The members should have regular meetings with the student for all the above purposes and sign the appropriate documents

32.0 Synopsis of Research Project

32.1 The Major Guide shall forward the Synopsis of the thesis in the prescribed format to the Director of Research and Dean P.G. for approval before the end of second semester through HOD/ Professor in charge P.G.T./Coordinator/Dean faculty. The Director of Research and Dean P.G. shall convey his/her approval within three weeks to the Dean and Major Guide.

32.2 No change in the programme of studies shall normally be permitted. However, under special circumstances, Dean Post-Graduate Studies may, on the recommendation of the Advisory Committee and Head of Department, for reasons to be specified, permit a change in the programme of studies.

33.0 Fee, Deposits, etc.

33.1 The kind of fee and deposits for Post Graduate Programmes shall be as under:

(A) Fee and deposits for all new student to be paid once at the time of Registration

- (1) Caution Money Deposit
- (2) Hostel Deposit (for resident students)
- (3) Mess Deposit
- (4) Identity Card
- (5) Test fee for thelesemia
- (6) Electricity Deposit

(B) Fee to be paid annually in the beginning of each odd semester by all students

- (1) University Medical Exam
- (2) Magazine
- (3) Student Aid Fund
- (4) General Amenities

(C) Semester fee to be paid at the beginning of each semester

- (1) Registration
- (2) Tuition
- (3) Library
- (4) Examination
- (5) Gymkhana
- (6) Cultural Activities
- (7) Laboratory
- (8) Hostel
- (9) Evaluation Report

33.2 The rate of fee shall be as determined by the State Council from time to time.

33.3 The girl students having Indian citizenship shall be exempted from paying the tuition fee and hostel fee, as per the policy of the State Government laid down.

34.0 Refund of Fee

If the student desires to cancel admission, fee paid shall not be refunded. However, if a student takes admission in other Agricultural University of the Gujarat State, he/she shall be entitled for refund of the amount of all fee paid by him after deducting ₹ 500 (Rupees five hundred) as processing charges for Regular seats and ₹ 1,000 (Rupees one thousand) for payment seats.

35.0 Curricula and Courses

- 35.1 The details of the courses, credits and curriculum of the course shall be as per ICAR syllabus and/or approved by the Academic Council in consultation with faculty and the Boards of Studies of Post Graduate Studies from time to time. The distribution of courses for each semester shall be such, as may be decided by the University from time to time.
- 35.2 Major Courses
- The core courses are essential courses, which are mandatory for a student at the Masters'/ Doctoral level. These courses should be in the respective discipline in which the candidate takes degree.
- 35.3 Minor Courses
- The Minor courses are courses chosen by the students from the other disciplines in consultation with the Advisory committee, based on their specialization.
- 35.4 Supporting/ Allied Courses
- The supporting/ Allied courses are those other relevant courses offered by disciplines other than major and minor disciplines.
- 35.5 Addition, substitution and deletion of course(s) shall be permitted by the Dean, P.G. Studies on the recommendation by the advisory committee / Deans of the concerned College with due justification.
- 35.6 Dropping of a course in a semester shall be permitted by the Dean, P.G. Studies on the recommendation by Major Guide, the advisory committee, Head of Department and Dean of respective faculty with due justification within six weeks from the commencement of a semester under the intimation to the Registrar.
- 35.7 A student shall be deemed to have cleared and completed a course, if he/she has attended the lectures and laboratory / field work and has completed all such other necessary requirements for the course and has obtained a requisite grade point.
- 35.8 The Re-registration of a particular course shall be allowed only twice (1 regular + 2 trials) to obtain the minimum required grade point. Failing on this, registration of the student will be cancelled automatically.

36.0 System of Evaluation

- 36.1 A student securing less than 6.0 grade point (60 percent marks) for the course of Master & Doctorate degree programmes shall be considered as fail; such student shall have to repeat the course as and when offered.
- 36.2 The different types of examination and weightage for each shall be as under:

No.	Examination	Theory	Practical
1	Self Study (Assignments & Presentation)	20	-
2	Internal Tests	30	40
3	Semester-end Examination	50	60
	Total Marks	100	100

36.3 The Grade Point shall be calculated as below-

$$GP = \frac{(\text{Theory Marks} \times \text{Theory credit}) + (\text{Practical Marks} \times \text{Practical credit})}{\text{Total Credits of Course}}$$

36.4 The following marking shall be shown by the teachers / examiners in the Student's Performance Report.

6.00 and above	Pass	—
Below 6.0	Fail	—
Ab	Absent	—
I	Incomplete	—
W	Withdrawn	—
S	Satisfactory	For Non-credit courses, Industrial Training, Qualifying Examinations and thesis credits
US	Unsatisfactory	

36.5 Grade Point Average (GPA) is the sum of the products of credits of courses and the grade points obtained in those courses divided by the total number of credits of the different courses offered in the semester.

36.6 The Cumulative Grade Point Average (CGPA) obtained by the student upto the end of a particular semester shall be calculated by dividing the sum of the products of the grade point average and the credits in respective semester by the total credits completed upto the end of that semester.

36.7 A grade point below 6.00 in a course shall be counted in working GPA for that semester. However, on revision of the grade point after repeating that course, the earlier grade point shall be replaced by the revised grade point average and CGPA/OGPA shall be recalculated.

36.8 The revised grade point shall substitute the original grade point and the same will be counted in working out the OGPA/CGPA for the purpose other than the award of the scholarship / fellowship or for competing for a Certificate of honor or of a position.

36.9 The course, cleared by more than one trial shall be shown as repeat course in the transcript as well as evaluation report of that semester.

36.10 A student shall have to appear at the examination to be announced by the teachers concerned for the course(s) in which he/she has registered. Absence from the test examination on account of valid reason with prior permission of major guide, course teacher and Dean of the faculty shall be considered to award 'W' grade and the student shall have to clear that course in the subsequent semesters.

However, absence from the final or Semester-end examination without valid reason and without prior permission of Dean shall be considered to award 'Ab' grade and the student shall have to clear that course in the subsequent semesters as a repeat course.

36.11 For Seminar, if a student is unable to clear seminar during the semester, shall be considered to award "W" grade/ "I" grade on recommendation of Major /Minor Guide with due justification, and shall have to clear that course during next semester after re-registration.

36.12 A teacher shall be responsible for evaluating the student's performance and maintaining the records/ materials concerned with the course with regards to tests, term papers, skill orientation, practical, assignments and Semester-end examination.

37.0 Academic Probation

- 37.1 A student shall be required to maintain the CGPA of not less than 6.50 in order to be eligible for continuing as regular enrolled student of the University.
- 37.2 If the CGPA of a student is less than 6.50 at the end of a semester, he/she shall be placed on the Academic Probation.
- 37.3 If the CGPA of student at the end of a semester in which he/she was on academic probation is 6.50 or higher, he/she shall be removed from the academic probation and shall be allowed to continue as a regular enrolled student. Otherwise, he/she will continue to be on academic probation till he/she obtains the OGPA of 6.50 or above by taking additional courses even after the successful completion of the prescribed courses.

38.0 Award of Class

The award of a class to a student shall be based on OGPA (Overall Grade Point Average) obtained by him/her and shall be indicated in the degree certificate. The basis of the award of class shall be as under:

OGPA	Class
8.00 and above	First class with Distinction
7.00 to 7.99	First class
6.50 to 6.99	Second class

39.0 Requirements for Master's Degree

- 39.1 The minimum course credit requirement for a student enrolled for Master's Degree programme is as under;

(A) For all the Faculties other than Forestry and Veterinary Science	
Courses	Minimum Credit Requirements
Major	20
Minor	09
Allied	05
Seminar	01
Research (Thesis)	20
Total:	55
Note: There shall be six non-credit compulsory courses as indicated in Rule 39.2.1.	
(B) Forestry	
Courses	Minimum Credit Requirements
Major (Core)	22
Minor (Specialization)	12
Allied	05
Seminar	01
Research (Thesis)	20
Total:	60
Note: There shall be six non-credit compulsory courses as indicated in Rule 39.2.1.	

(C) Veterinary Science	
Courses	Minimum Credit Requirements
Major	28
Minor + Supporting (minimum 6 for minor & 3 for supporting)	11
Seminar	01
Research (Thesis)	20
Total:	60
Note: There shall be four non-credit compulsory courses as specified in Rule 39.2.1.	

39.2 A student enrolled for a degree of Master's Degree has...

39.2.1 to pass compulsorily Non Credit Compulsory courses of one credit each, as given below which are to be graded as Satisfactory/ Un-satisfactory.

- For Veterinary faculty, only four courses i.e., at (1),(2),(3), & (6) are compulsory.
- For M.B.A. Faculty, four courses i.e., at (1), (3),(4) and (6) are compulsory.
- For M.Sc. ICT in Agri., two courses i.e., at (1) and (4) are compulsory.

Non Credit Compulsory Courses:

- PGS-501 - Library and Information Services (0+1)
- PGS-502 - Technical writing and communication skills (0+1)
- PGS-503 - Intellectual property and its management in Agriculture (e-course) (1+0)
- PGS-504 - Basic concepts in Laboratory Techniques (0+1)
- PGS-505 - Agricultural research, research ethics and rural development programmes (e-course) (1+0)
- PGS-506 - Disaster Management (e-course) (1+0)

39.2.2 to clear the qualifying examination.

39.2.3 to submit an acceptable *Pakka* bound thesis based on an approved research work conducted satisfactorily as adjudged by the examiner shall be required for the award of degree. Once the thesis (unbound) is submitted by the student, no fee should be charged even though the *thesis viva* is not completed as all the other requirements are over on submission of thesis. However, minimum residential requirement of the student with registration and payment of fee must have been completed.

39.3 The minimum residential requirement is of 4 semesters for students having graduation in concerned faculty. The credit restriction is applicable as per Rule 44.7 for the in-service candidates and students working as JRF/SRF in the research project. The minimum residential requirement is of 6 semesters for in-service candidate. (Students with ICAR-JRF are exempted from credit restriction).

39.4 The maximum duration for Master's degree is 8 semesters for fresh candidates and 10 semesters for in-service students.

40.0 Requirements for Doctorate Degree

40.1 The minimum course credit requirements for a student enrolled for Doctorate programme is as under;

(A) For all the Faculties other than Forestry and Veterinary Science	
Courses	Minimum Credit Requirements
Major	15
Minor	08
Allied	05
Seminar (One each from major and minor field)	02
Research (Thesis)	45
Total:	75
(B) Forestry	
Courses	Minimum Credit Requirements
Major (Core)	15
Minor (Specialization)	08
Allied	05
Seminar (One each from major and minor field)	02
Research (Thesis)	45
Total:	75
(C) Veterinary Science	
Courses	Minimum Credit Requirements
Major	17
Minor + Supporting (minimum 6 for minor & 3 for Supporting)	11
Seminar (One each from major and minor field)	02
Research (Thesis)	45
Total:	75
Note : Ph.D. students shall be exempted from respective compulsory non-credit courses (PGS 501 to PGS 506), if already studied during Master's Degree.	

40.2 The Ph.D. student has to earn a total of minimum 30 credits other than already earned in Master's degree and Pre- requisite and/or supporting courses as decided by the advisory committee. In addition to this 30 minimum course credits, student has to earn 45 credits of thesis.

40.3 A student enrolled for a degree of Doctorate of Philosophy has...

- (1) to pass as per Rule 39.2.1 Non-Credit compulsory courses of one credit each compulsory, if not cleared at Master's level.
- (2) to clear the qualifying examination.
- (3) to submit an acceptable thesis based on original research work conducted satisfactorily as adjudged by the examiners. Once the thesis (unbound) is submitted by the student, no fee should be charged even though the *thesis viva* is not completed. However, minimum residential requirement of the student with registration and payment of fee must have been completed.

40.4 Minimum residential requirement of Ph.D. programme is of 6 semesters for Master's degree students of concerned faculties; and 8 semesters for the student working in project with fellowship and for the in-service candidates because of credit restrictions. The candidates receiving ICAR-SRF or INSPIRE or other fellowships shall be exempted.

40.5 Maximum duration for Doctorate degree is 10 semesters for fresh students and 12 semesters for in-service candidates.

41.0 Requirement for MBA (Agribusiness(AB) / International Agribusiness Management (IAB))

41.1 For MBA (Agribusiness)/ (IAB) students have to earn minimum of 45/50 credit hours (core courses 28/27 credits, a seminar 01 credit, basic supporting courses 06 credits, elective courses 10/16 credits minimum). The elective courses will be offered to the students in second year of the programme. The institute may club together similar elective courses to form specialized elective areas. In addition to 45/50 minimum course credits, student has to earn 10 credits of project work (Total :45/50 + 10 = 55/60 Credits).

41.2 The students of MBA-Agribusiness/IAB have to take summer training / Industrial attachment of minimum 4 weeks after the completion of second semester at his/her own cost. The students have to submit training report with certificate given by organization / industry to the Principal of the institute and it will be graded as Satisfactory / Unsatisfactory.

41.3 For M.Sc.(ICT in Agriculture), students have to earn minimum of 53 credit hours (Core courses 51 credits, a seminar of one credit and one credit of minor project in third semester). In addition, students have to earn 15 credits of project work (total credits 53 + 15 = 68).

42.0 Attendance Requirement

42.1 Every student shall attend all lectures, practicals, library work, extension education visits, study tours and the meetings with respective course teachers and advisory committee.

42.2 Each course teacher shall maintain a record of student's attendance of each course taught by him in a semester.

42.3 The attendance shall be counted from the date of commencement of the semester. All candidates are required to attend at least 75% of the lectures/practical/seminar. If a student fails to attend 75% of the total number of lectures/practical/seminar held during a semester, he/she shall not be eligible to appear at the semester-end examination and shall repeat the course(s) when offered. Dean Faculty shall grant 'I' grade on recommendation of course teacher under intimation to Registrar.

42.4 In case of shortfall in attendance up to 5% in any given course, only upon unavoidable circumstances, the shortage may be condoned by the concerned Dean/Principal of the College.

42.5 An additional 5% grace in attendance may be allowed by the Vice Chancellor on the recommendation of the Dean/Principal of the college concerned. The decision of the Vice Chancellor shall be final.

43.0 In-service Admission Procedure

43.1 The terms and conditions of In-service Training of the University employees are as under;

(1) The employee who has completed probation period of service in the University or completed bond period of previous degree if any, shall be considered for the training.

- (2) The age of the candidate for Master / Ph.D. degree should not be more than 50 years as on 30th June of the year concerned.
- (3) The minimum requirements of the marks at the Bachelor degree / Master degree shall be as per P.G. Regulations No.10 and 11. However, five percent relaxation will be given in case of the SAUs' employee of Gujarat who have completed three years of service.
- (4) The in-service trainee shall be treated as on duty during the entire period of his/her training and shall draw his / her pay & allowances as usual in the scheme where he/she is working.
- (5) In-service trainee shall have to perform his/her duties of service efficiently in addition to his/her post-graduate studies. Post-graduate studies should not be in any case hindrance in performance of his/her legitimate duties/ services to the University.
- (6) He/she shall have to pay the tuition fee as prescribed by the University and the entire expenditure on the study, as per requirements of the degree course, shall be borne by the trainee concerned.
- (7) Before starting the in-service training, trainee shall give an undertaking, and Agreement Bond in writing, in the prescribed form on non judicial stamp paper as prescribed by the University (Cost of the stamps to be borne by the trainee) to the respective Agricultural University that he/she shall serve the respective Agricultural University for a period of not less than three years in case of Master degree and five years in case of Ph.D. degree after completion of his/her training provided by the University to improve his/her qualifications and in case of default, he/she shall have to pay the amount of bond worth ₹ 1,00,000/-. However, the amount of Bond may be changed from time to time.
- (8) He/she may avail the benefit of any fellowship, assistantship, scholarship or any other financial benefit with the permission of the University with the conditions as may be prescribed by the Vice Chancellor.
- (9) Such training will not be a matter of right to claim increase in salary or promotion on account of improvement in qualification or experience due to his/her training.
- (10) The training shall be counted from the date of his/her joining to the course to the date of submission of Kaccha bound thesis.
- (11) No stipend and expenditure on account of thesis or any emoluments shall be granted to the in-service candidate except as prescribed in Rule 43.1(8).
- (12) The in-service candidate has to complete his/her Master degree or Ph.D. degree in a minimum of six semesters and eight semesters and maximum eight semesters and ten semesters, respectively which can be extended as per Rule 43.2.
- (13) If the in-service candidate is not able to complete the course / thesis successfully during the prescribed period, his/her registration will be cancelled immediately, and he / she will have to pay the amount of bond. Moreover, he/she shall not be given further opportunity for higher studies as In-service candidate during his/her service career.
- (14) The in-service candidates shall not claim as a matter of right for transfer at the main campus of the University and they may be transferred within the University area in the interest of the University.

- (15) No T.A. / D.A. will be paid to the candidate for attending the Interview for admission.
- (16) No T.A. / D.A. will be paid to the candidate for any work related to his/her PG studies.
- (17) During the training period, he/she shall have to submit his/her periodical report of his/her progress of training at the end of each semester duly certified by his/her major guide to the Registrar.
- (18) Those employees who were given opportunity to earn one degree either under faculty improvement scheme or any other scheme and he / she did not join or left the studies incomplete will not be given second opportunity.
- (19) If the employee does not submit the application in spite of inviting it by the University, it will be presumed that he/she does not wish to avail the facilities of in-service training and his/her name shall be removed from the list of eligible candidates for two years.
- (20) The employees undertaking the study will have to attend the classes at other campus/centre/ department at their own cost.
- (21) The in-service candidates shall abide by the P.G. Regulations during the study period.
- (22) The in-service candidate will have to follow the students' discipline rules.
- (23) The in-service candidates shall abide by all other terms and conditions of training laid down by University from time to time.

43.2 Extension to in-service/regular PG students

In-service or regular post graduate candidates requiring extension up to two semesters in addition to the normal period [8 or 6 semesters for masters and 10 or 8 semesters for doctoral students, respectively] shall be granted by the Dean/Principal of the concerned college on recommendation of the Advisory Committee. For further extension, cases shall be forwarded to the Registrar with recommendation of the Advisory Committee and the Dean/Principal of respective college. Registrar will scrutinize and put up all such cases with the remarks to the Dean P.G. Studies for consideration and approval. Such extension up to maximum period of two semesters in either case may be granted by Dean PGS on merit of the case. For further extension, cases with documents of work done/progress shall be forwarded to the Vice Chancellor with recommendation of Registrar and Dean P.G. for consideration and approval of maximum 2 more semesters' extension.

- 43.3 The maximum duration with extended period is 12 semesters for regular and 14 semesters for in-service Ph.D. students and 10 semesters for regular and 12 semesters for In-service masters' students. If the In-service student does not complete the study within the maximally permitted extended period, then he/she shall have to complete the remaining requirements of study by proceeding on leave due to him (limited to 3 months only). Amount of Bond along with interest will be recovered from the In-Service candidate for failure of completion of study in time.
- 43.4 The progress of the candidates shall be reviewed after 4 semesters by the major guide who will report to the Dean of the concerned faculty about taking courses during each semester. Dean/ Principal will report the same to Dean, Post-Graduate Studies and Registrar.

44.0 Programme of Study

- 44.1 For uniformity in the PG Academic calendar, the odd semester will generally begin on 1st August and even semester will begin on 21st January in all the faculties, except MBA and FPT where the even semester will begin on 1st January, or as per the academic calendar decided by the central admission committee every year.
- 44.2 Every student shall have a Major guide from his/her Major Field of study. Major guide shall be the Chairman of Advisory Committee with minimum three/four members from his/her Major, Minor and Allied fields of study.
- 44.3 The major guide will propose Advisory Committee in consultation with Head of Department and senior PG Teachers of the department/centre. Dean PGS will approve the committee on recommendation of Dean of faculty.
- 44.4 The committee shall draw out the programme of study keeping in view the student's academic background, within ten days of commencement of the first semester, and the report to this effect will be sent to the Dean of Postgraduate Studies, through the Dean/Principal.
- 44.5 For MBA (Agribusiness / International Agribusiness) and M.Sc. (ICT in agriculture) project evaluation committee shall consist as follows-
- (1) Project Chairman (Major Guide)
 - (2) One associated faculty from recognized PG teacher
 - (3) One faculty (recognized PG teacher) nominated by Dean PGS
 - (4) One external expert (Company/SAUs/Other organizations)
- The committee should be suggested by Principal and approved by Dean PGS. The committee will be responsible for evaluation of the project work of the student.
- 44.6 The research problem of the student may be complementary to the Department/ University research programmes and shall be decided by the Major guide in consultation with the advisory committee members, Coordinator/HOD and senior P.G. teachers of the subject at the Department/ Centre. The outline of the thesis work (synopsis) shall be presented and discussed in the presence of teachers of major field of study in addition to the committee members and Dean PGS nominee and be communicated to the Dean of Post-Graduate studies for approval before the end of second semester.
- 44.7 A student shall not normally be allowed to take more than 18 (20 for Veterinary) credits in a semester. A recipient of an assistantship/fellowship of project and in-service candidates shall not be allowed to take more than 9 (10 for Veterinary) credits (for Masters) / 6 credits (for Doctorate) in a semester excluding Non Credit Compulsory Courses.

45.0 Qualifying (Preliminary) Examination (Masters' and Doctorate Programme)

- 45.1 After having successful completion of at least 80% of approved course work (excluding Thesis work) with a CGPA of not less than 6.50/10.00, postgraduate student shall be eligible for applying for the Qualifying Examination.
- 45.2 Only those post graduate students who successfully completed the qualifying examination will be admitted to candidacy of the degree. The qualifying examination consists of written and oral examination (*viva-voce*).

45.3 The Coordinator/Heads of department shall monitor and coordinate the conduct of the qualifying examinations.

45.4 Written Examination

- (1) The Major Guide shall apply for conducting qualifying examinations of the Master student on the prescribed form to Dean Faculty for approval through Coordinator/Head of Department/PGT in-charge. Whereas, application of Doctoral student in prescribed format shall be forwarded through Dean Faculty and Registrar to Dean PGS for necessary approval.
- (2) The qualifying examination shall normally be completed within 60 days from the date of issue of permission from office of the Dean, Postgraduate studies.
- (3) For master and doctoral degrees, there shall be two papers one in major field including allied courses of the study and another paper in minor field of the study. It shall cover all aspects of the major discipline of study in which the degree is to be awarded.
- (4) The question paper of major (70 marks) and minor (30 marks) fields of study shall be drawn and evaluated by major and minor guide, respectively. The qualifying marks for written examination will be 60% for both the degrees.
- (5) The question papers for the written examination will be of 3 hours duration and comprising of descriptive and objective type questions from prescribed syllabus.
- (6) If a student secures unsatisfactory grade in major or minor written comprehensive examination, then he/she shall be re-examined for maximum two more trials for major or minor examination after the interval of at least 15 days and not more than 2 months.
- (7) A student, securing at least 60% marks in the written Qualifying Examinations, shall be eligible for *viva-voce* exam (preliminary).

45.5 Viva-Voce

- (1) The *viva-voce* exam (prelim) of Masters and doctoral students shall be conducted by the Advisory Committee (One additional external expert for Ph.D.).
- (2) The Oral Comprehensive Examination for Masters and Ph.D. shall cover both the major and minor/allied fields and shall be conducted by the Advisory Committee for Masters' students.
- (3) For Ph.D. Qualifying examination, Registrar will issue necessary permission order including the advisory committee members and one external examiner as nominated by the Dean of Post Graduate Studies. For masters students, concerned Faculty Dean will issue necessary order for conducting the Qualifying Examination.

45.6 The candidate shall be declared successful only if the decision of the Advisory Committee (with additional member in case of Ph.D.) is unanimous.

45.7 The Chairman of the Advisory Committee shall be responsible for communicating the results of the examination to the Dean Post-Graduate Studies in the prescribed format.

45.8 A candidate failing to pass the oral qualifying examination will be eligible to reappear in the said examination for a maximum of two additional trials only spaced at interval of not less than 1 month.

45.9 The student may be granted for transfer of credits from one institution to another in case of unavoidable migration as per the prescribed syllabus and relevant rules. Migration of students admitted through ICAR quota would not be allowed.

46.0 Submission of Thesis

46.1 *Kaccha* bound Thesis can be submitted after successfully clearing the Thesis seminar presented before the advisory committee and the Dean PGS nominee and completing all other requirements of PG studies. If the Thesis work and all requirements of the PG study are completed by the end of 3rd semester (Master degree) and 5th semester (doctorate degree) for regular students, and by the end of 5th semester (Master degree) and 7th semester (doctorate degree) for In-service or fellowship students, thesis can be submitted during the last semester after registration, however, degree/notification will be awarded/issued not before completion of minimum residential requirements.

46.2 A student is required to successfully complete the preliminary comprehensive examination (s) at least one month before the submission of *Kachcha* bound thesis.

46.3 A postgraduate student shall prepare his/her thesis as per the guidelines approved by the Academic Council from time to time.

46.4 A student can submit his/her draft thesis (*Kachcha* bound) for Master's programme (one copy) and for Doctoral degree programme (two copies) in person to the office of the concerned Dean, after fulfilling norms on the prescribed Academic Forms duly recommended by the Advisory Committee.

The Dean will send the *kachcha* bound thesis to the external examiner along with required proforma after obtaining permission from the office of the Registrar.

Dean PGS will nominate the external examiner (one for Masters and Two for Doctoral) on file presented by the office of Registrar.

46.5 For Doctoral Programme, at least one research paper should have been submitted / accepted or a patent should have been filed out of the thesis work before the *Pacca* bound Thesis submission.

46.6 If a candidate fails to submit the thesis within a semester, he/she shall have to register in the next semester for submission of thesis.

46.7 No registration is required for the conduct of Thesis (Final) *viva-voce* examination, if it is held in the next semester.

46.8 *Pakka* bound thesis should be submitted within 30 days after completion of thesis *viva-voce* examination. Failing this, his/her registration may be cancelled by competent authority based on recommendation by the concerned Major Guide and Dean of Faculty.

47.0 Thesis Evaluation

47.1 SAUs shall prepare a list of experts in different disciplines for evaluation of thesis for Master and Doctoral degree programmes approved by concerned Boards of Studies once in three years and finally approved by the Dean PGS/BoS for PG Faculty.

- 47.2 At least one month before the submission of draft thesis, Major Guide of the student shall suggest a panel of three names for Master programme and five names for Ph.D. for evaluation of thesis in prescribed Form with their latest contact numbers/e-mail IDs to the Dean PGS through respective coordinator/ HOD/PGT in charge and Dean faculty. However, Dean, PGS may nominate any competent and qualified examiner for the same if the suggested panel is found inappropriate.
- 47.3 Thesis for evaluation shall be sent to one examiner in case of Masters' programme and two examiners in case of Doctoral programme. For Ph.D., one of the two evaluators may be called for viva-voce examination. In case, the Examiner does not reply within 15 days, the offer given to him may stand cancelled and another examiner may be called for viva-voce examination from the approved panel.
- 47.4 The report of thesis evaluation shall be in the Prescribed Performa approved by the Academic Council from time to time.
- 47.5 The actual report and queries raised by external referee should be thoroughly discussed in the *viva-voce* exam of thesis and should be complied, if required.
- 47.6 Master's Degree
- (1) The thesis submitted in partial fulfillment of the Master's degree shall be evaluated by the external referee from outside the University who shall be appointed by the Dean of Post-Graduate Studies from a panel of three persons suggested by Major guide.
 - (2) The external referee shall examine the thesis and send his/her report to the Dean of Post Graduate studies and Registrar under intimation to the Major guide normally within 4 weeks from the date of receipt of the thesis. He/she shall send the evaluated thesis directly to the Dean Faculty under intimation to the Major Guide.
 - (3) On receipt of the report from the external referee, the candidate will be examined orally on the thesis giving due weightage to the report of external referee, by the major and minor guides and one teacher from the Major field nominated by the Dean of Post Graduate Studies, and the Major Guide will submit their final report on thesis examination to the Dean of Post-Graduate Studies through the Dean faculty. However, the Dean of Post-Graduate Studies, if convinced of the need for inviting the external referee to hold *viva-voce* examination, he/she may invite external referee for *viva-voce* examination instead of one teacher to be nominated by him.
- 47.7 For MBA, project report is to be evaluated by project evaluation committee and Principal MBA is authorized to suggest one external referee from outside the university. The project work shall be approved by the committee constituted by Dean PGS. This project report (dissertation) is to be submitted to the Registrar office.
- 47.8 Doctorate Degree
- (1) Requirement for the Ph.D. degree shall include successful completion of scientific investigation and creditable research to be submitted in the form of a thesis, which must be an original contribution to knowledge as evidenced either by the discovery of facts and their significance or by a new interpretation of facts or theories. In either case, it should evince the candidate's capacity for critical examination and sound judgment.
 - (2) The thesis submitted in partial fulfillment of Ph.D. degree shall be examined by the two external referees appointed by the Dean of Post-Graduate Studies from a panel of five experts suggested

by the Major guide. The Chairman of Student Advisory Committee shall be the Chairman of the Examining Committee. The external referees shall be from outside the University.

- (3) The referees shall evaluate the thesis and shall submit their reports to the Dean of Post-Graduate Studies and Registrar under intimation to the Major guide normally within 6 weeks from the date of receipt of the thesis. He/she shall send the evaluated thesis directly to the Dean Faculty under intimation to the Major Guide.
- (4) In case, the reports of both the external examiners are favorable, the thesis shall be considered for the award of the degree.
- (5) If in case, one of the external referees does not recommend the acceptance of the thesis, a third external referee from the same panel shall be appointed. If third referee also does not recommend the thesis for acceptance, the candidate shall be declared to have failed and no oral examination shall be conducted. If both the external referees recommend acceptance of the thesis, the final oral examination shall be conducted by committee comprising of Major & Minor Guides, and one of the external referees appointed by the Dean of Post-Graduate Studies and nominee (from the major field) of the Dean of Post-Graduate Studies. Under exceptional circumstances, if any of the two external referees are unable to attend the *Thesis Viva*, then Dean PGS can nominate any competent/qualified expert to conduct the Thesis-Viva and the decision of Dean, PGS in this regard shall be final.

48.0 Remarks of Examiners

- 48.1 After favorable evaluation of thesis by External Examiner(s), the Registrar shall issue necessary order for conducting *Thesis-Viva*. Head of the Department concerned shall arrange for thesis *viva-voce* examination in consultation with the Major Guide.
- 48.2 In case an External Examiner does not recommend a thesis for the award of Master degree, External Examiner next in order of the approved panel, shall be contacted for evaluation of thesis. If the second Examiner recommends the thesis for acceptance, this recommendation may be accepted. If, the thesis is rejected by the second Examiner as well, the degree shall not be awarded. In such cases, the student on proper registration in the following semester shall have the option to continue the work, re-write the thesis and re-submit the same after a lapse of at least four months from registration. If the thesis is again rejected by the External Examiner, student will be debarred/ dropped from the University.
- 48.3 In case both the External Examiners reject a Ph.D. thesis, the same shall not be considered for award of the degree. In such cases, the student may be permitted to continue the work in the subsequent semester on proper registration. He/she shall be allowed to re-submit the thesis after the lapse of at least one semester after re-registration. No student shall be eligible to submit the thesis for the third time and thereafter, he will be debarred/ dropped from the University.

49.0 Thesis Viva-Voce Examination

- 49.1 The candidate is expected to defend the thesis work at the examination. The degree shall be awarded on unanimous recommendation of the examiners in respect of the thesis itself and the performance of the student in the oral examination. The recommendation of the examiners shall be forwarded by the Major guide to the Dean Post-Graduate Studies through the Dean/Principal of the College.

- 49.2 After the receipt of full report from the External Examiner recommending the acceptance of thesis, in respect of Master student, the Major Guide shall in consultation with the External Examiner, fix the date and place for holding the thesis *viva-voce* examination. The report of the External Examiner shall be considered by the Committee at the time of examination.
- 49.3 The *thesis viva-voce* of Ph.D. student shall be conducted by the Examining Committee comprised of major and minor guides, one of the external referees and one Dean PGS nominee from the major field only on receipt of full reports from both the external referees and not on the basis of intimation of approval of thesis. The report of the dissent from External referee, if any, shall also be considered at the time of *thesis viva-voce* examination, which shall be conducted on a date fixed by the Major Guide.
- 49.4 Only under unavoidable circumstances, permission for substituting committee member(s) will be given by the Dean, Postgraduate Studies.
- 49.5 The performance in the *thesis viva-voce* will be graded by the Committee as satisfactory/unsatisfactory on the basis of quality of thesis and performance of the student in the prescribed *viva-voce* examination Form. In case of any disagreement among the members, the decision of the External referee shall be final. The report of the Committee shall be forwarded by the Major Guide through coordinator/ HOD to the Dean Faculty who shall forward the same to the Registrar, and the Dean, Postgraduate Studies for declaration of the result.
- 49.6 A postgraduate student, who fails to show satisfactory performance in the thesis *viva-voce* examination, may apply again to the Dean, Postgraduate Studies with the recommendation of the Major Guide and Head of the Department concerned for permission to appear second time. Permission to appear second time may be given, but re- examination shall take place after one month from the date of the first thesis *viva-voce* examination. A student failing second time in the *viva-voce* examination shall be debarred/ dropped from the University.
- 49.7 As far as possible, the *thesis viva-voce* of a postgraduate student for the second time shall be conducted by the same Committee.
- 49.8 The student (both Master & Ph.D.) shall submit four copies of bound thesis (five copies in case of scholarship/fellowship holder) through Head of Department to Dean of the faculty along with soft copy (CD) for further approval.

50.0 Remuneration for External Examiner

An External Examiner who is appointed to examine the thesis and/or conduct the oral comprehensive/ *thesis viva-voce* examination of the postgraduate student shall be paid the remuneration as prescribed by the university from time to time.

51.0 Notification of Master and Ph.D. degree

The Dean will forward copy of the reports on thesis *viva voce* to the Registrar. A notification containing the enrolment Number, name of the candidate, eligible degree, name of Major Guide, title of thesis, subject of specialization, OGPA and division/class obtained shall be issued by the Registrar on approval of the Dean PGS.

52.0 Prevention and Prohibition of Ragging

In view of the directions of the Honorable Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009, following provisions will be effective to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students.

52.1 What Constitutes Ragging

Ragging constitutes one or more of any of the following acts:

- (1) Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- (2) Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- (3) Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- (4) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- (5) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students;
- (6) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- (7) Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- (8) Any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- (9) Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

52.2 Mandatory Discloser

- (1) Ragging is totally banned and anyone found guilty of ragging and/or abetting ragging is liable to be punished.
- (2) The affidavit-I should be filled up and signed by the candidate to the effect that he / she is aware of the law regarding prohibition of ragging as well as the punishments, and that he/she, if found guilty of the offence of ragging and / or abetting ragging, is liable to be punished appropriately.
- (3) The affidavit-II should be signed by the parent/guardian of the applicant to the effect that he/she is also aware of the law in this regard and agrees to abide by the punishment meted out to his/her ward in case the latter is found guilty of ragging and / or abetting ragging.
- (4) A student seeking admission to the hostel shall have to submit another affidavit-III along with his/her application for hostel accommodation that he / she is also aware of the law in this regard and agrees to abide by the punishments meted out if he / she is found guilty of ragging and / or abetting ragging.
- (5) The first year students should desist from doing anything against their will even if ordered by the seniors, and that they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.
- (6) A student securing admission to a particular institute shall have to submit concern affidavits to the Dean/Principal of institute.

52.3 Actions to be taken against students for indulging and Abetting Ragging in SAUs.

- (1) The punishment to be meted out to the persons indulged in ragging has to be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents.
- (2) Every single incident of ragging, a First Information Report (FIR) must be filed without exception by the institutional authorities with the local police authorities.
- (3) The Anti-Ragging Committee of the institution shall take an appropriate decision, with regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging.
- (4) Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following,
 - (a) Cancellation of admission
 - (b) Suspension from attending classes
 - (c) Withholding/withdrawing scholarship/fellowship and other benefits
 - (d) Debarring from appearing in any test/examination or other evaluation process
 - (e) Withholding results
 - (f) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - (g) Suspension/expulsion from the hostel

- (h) Rustication from the institution for a period ranging from 1 to 4 semesters
- (i) Expulsion from the institution and consequent debarring from admission to any other institution
- (j) Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.

An appeal against the order of punishment by the Anti-Ragging Committee shall lie,

- (1) In case of an order of an institution affiliated to or constituent part of the University, to the Vice Chancellor of the University;
- (2) In case of an order of a University, to its Chancellor;
- (3) In case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.

The institutional authorities shall intimate the incidents of ragging occurred in their premises along with actions taken to the Council from time to time.

53.0 Unlawful Activities

In case of students found involved in any unlawful activities either within or outside the Hostel / College Campus, besides, expulsion both from the Hostel and College at the discretion of the Dean, the matter will be reported to the Police of the jurisdiction to be dealt with, in accordance with the appropriate law in force.

54.0 Repeal & Savings

The regulations for the award of Post Graduate Degree in concerned University and amended from time to time and in force on the date this regulation comes into effect are hereby repealed.



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