

## Conducting LIVE lectures on Impartus via Impartus Video Conferencing:

For Conducting LIVE classes on Impartus via Impartus Video Conferencing Faculty can directly login to the Impartus Portal <https://a.impartus.com> schedule their own class and conduct it.

**Pls Note:** It is advisable to use Video Conferencing Option to take lecture and NOT BACKPACK. BACKPACK is mostly meant for uploading documents and not videos

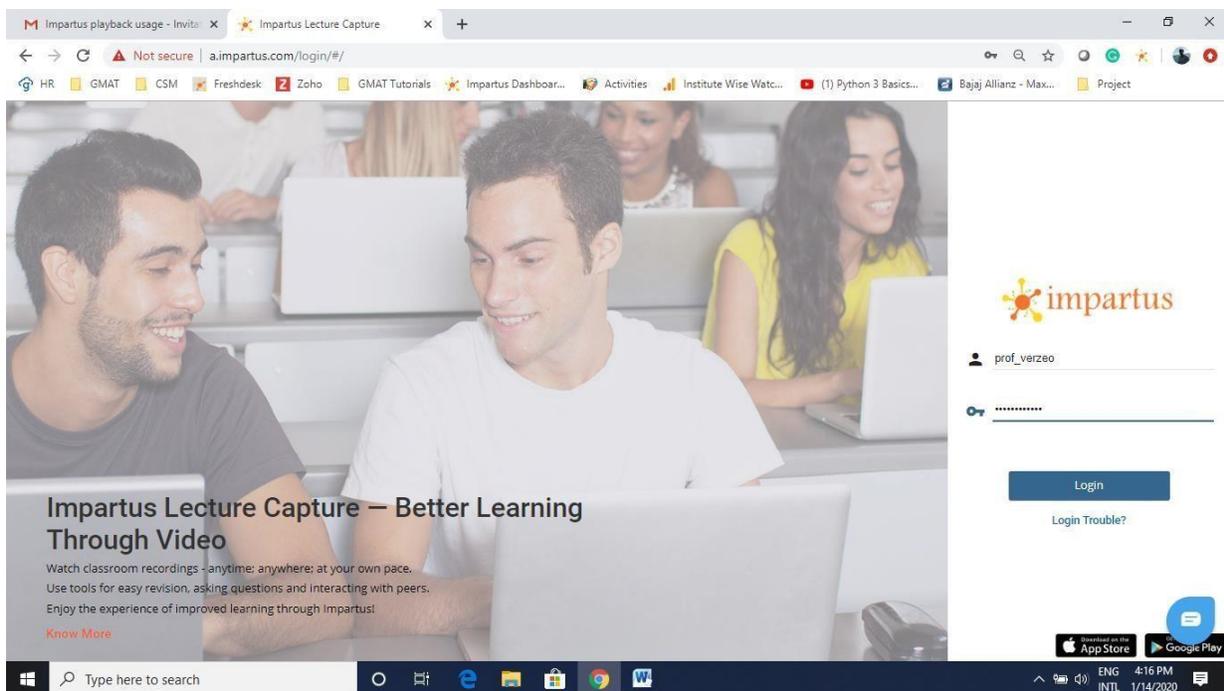
**Browser:** Google Chrome

**Recommended Net Speed:** 3-4 MBPS

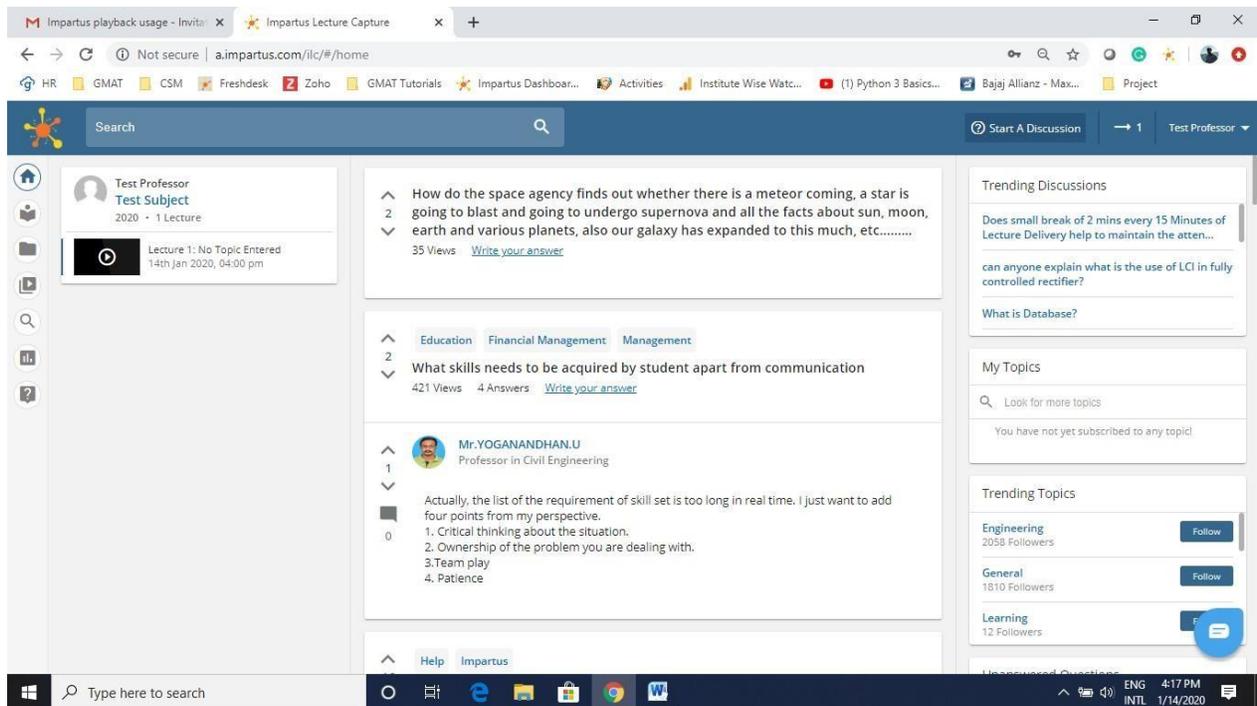
**Device:** Laptop with Webcam OR Desktop with Webcam, Headphones

**Link:** [a.impartus.com](https://a.impartus.com)

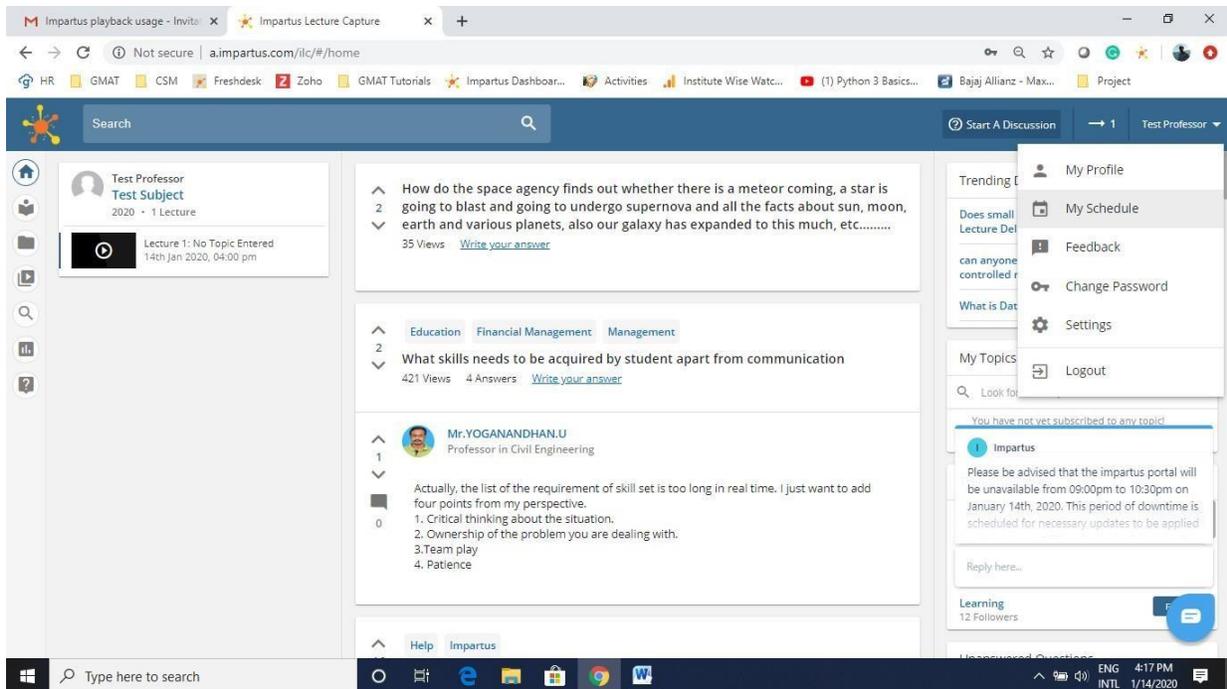
**Username/ Password:** Provided separately via email

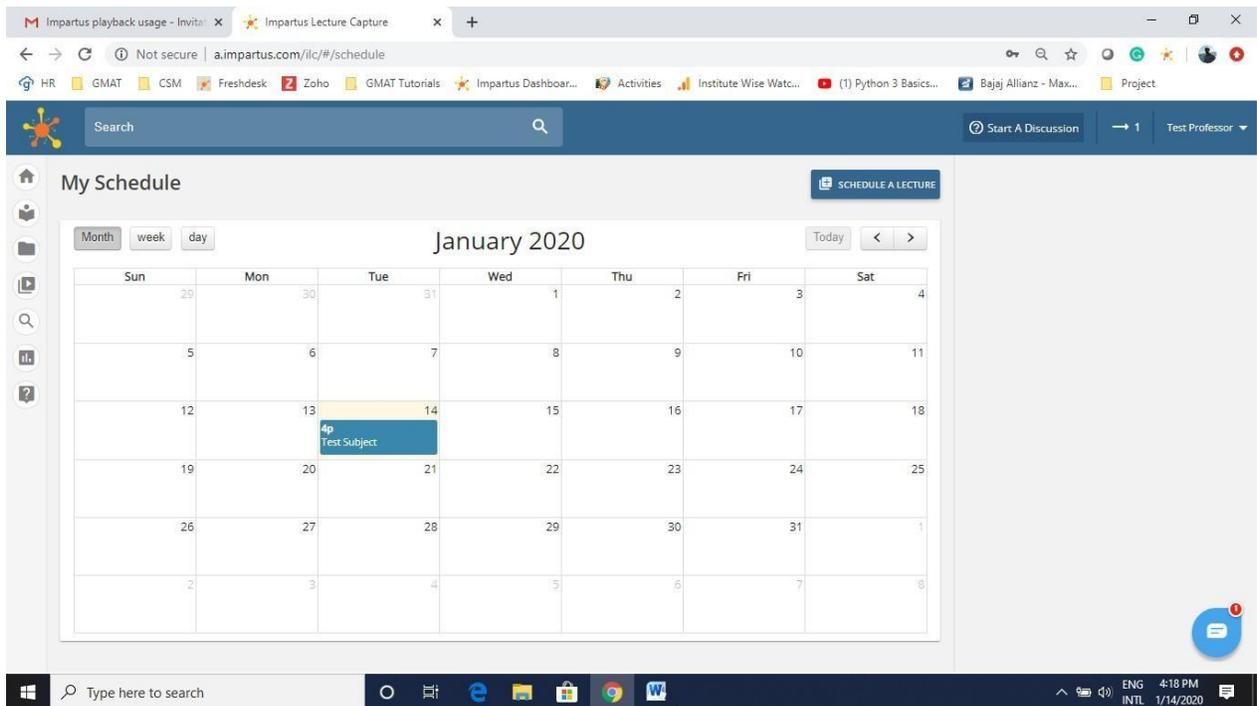


The screenshot shows a web browser window with the URL [a.impartus.com/login/#/](https://a.impartus.com/login/#/). The page features a large banner image of students in a classroom. On the right side, there is a login form with the Impartus logo, a username field containing 'prof\_verzeo', a password field with masked characters, a 'Login' button, and a 'Login Trouble?' link. At the bottom right, there are buttons for 'Download on the App Store' and 'Get it on Google Play'. The Windows taskbar is visible at the bottom, showing the search bar and system tray with the date and time '4:16 PM 1/14/2020'.

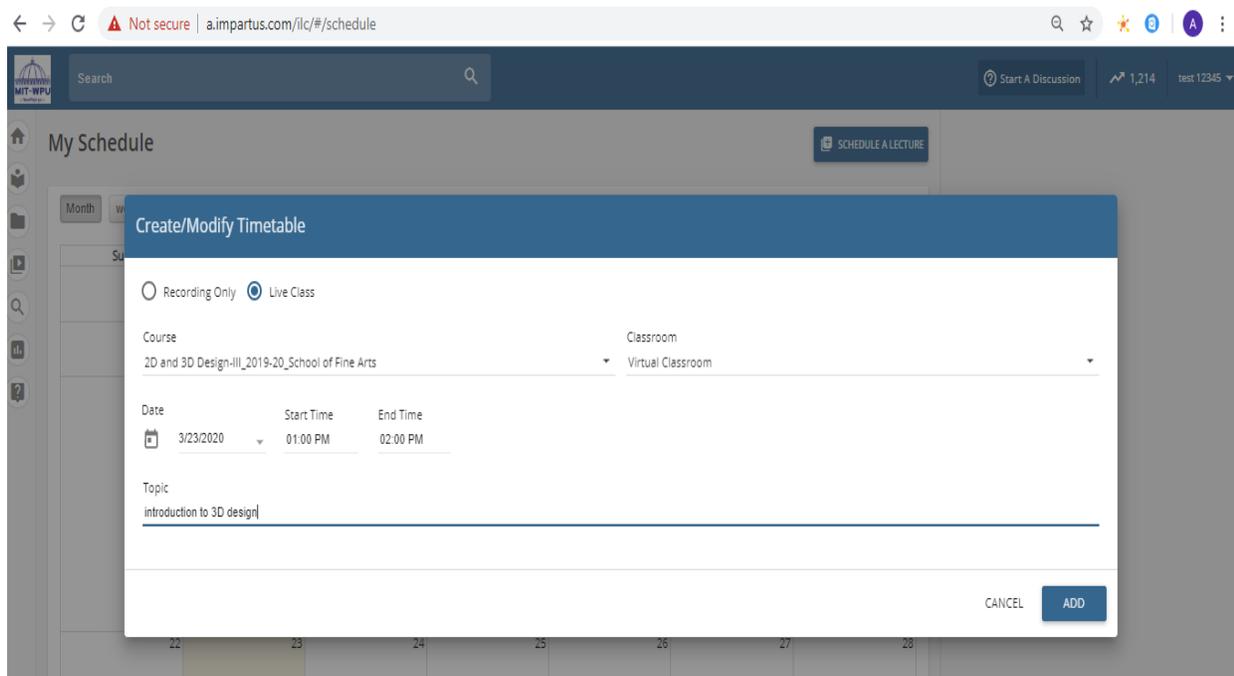


Teacher can schedule a live session by clicking on his name (Top right corner) and choosing **My Schedule**.

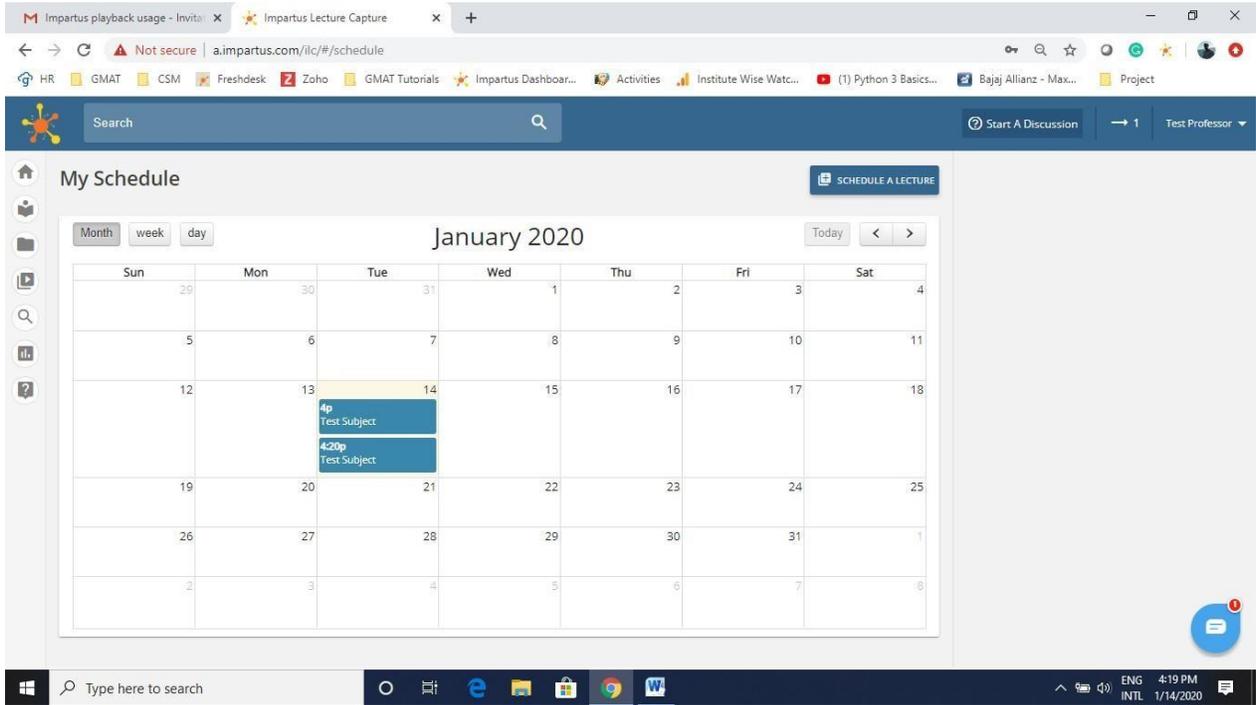




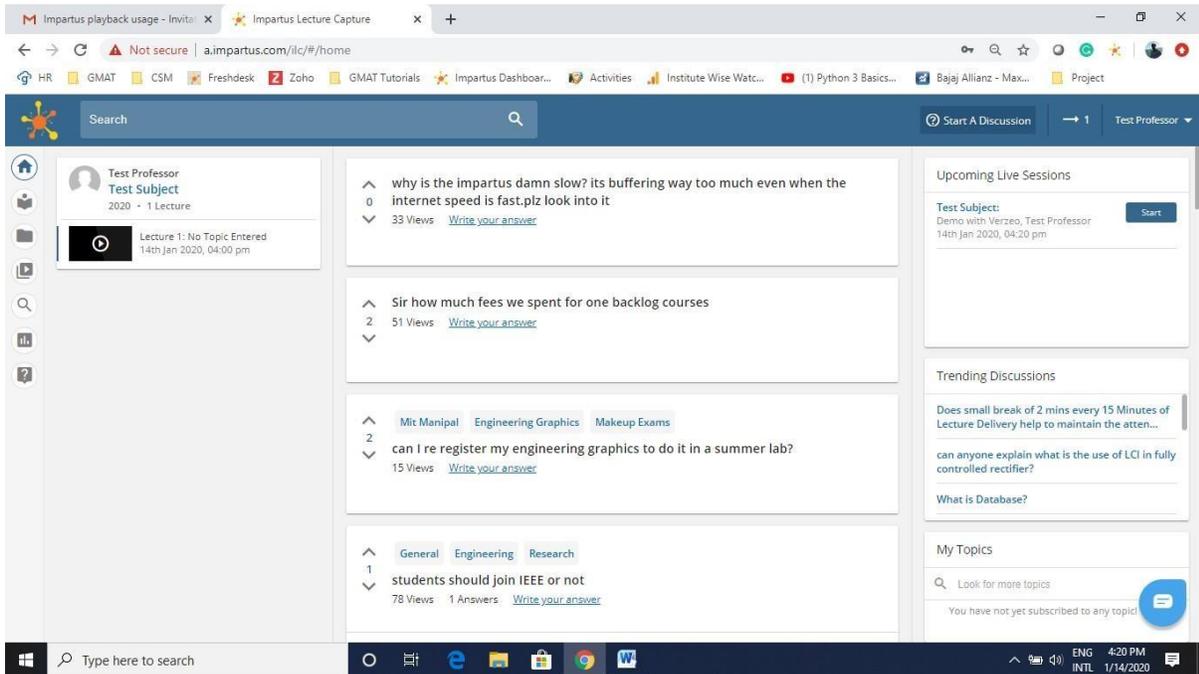
Teacher needs to fill the details to complete the schedule. Select **Live Class** for live class scheduling. Under the Course select **your Subject** name as the same is mapped to all Students. Select **Virtual Classroom** under Classroom. Select a **Date & Time** and **Topic** and Click **Add**.



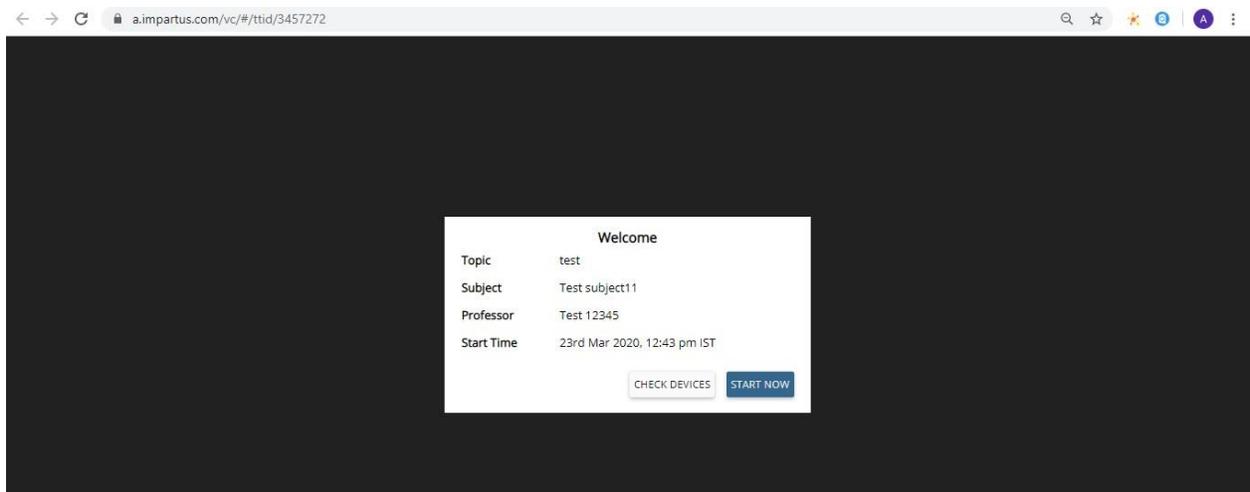
Schedule for a live class is added now. Teacher can also **edit** the schedule details by clicking on the Schedule under the Date.



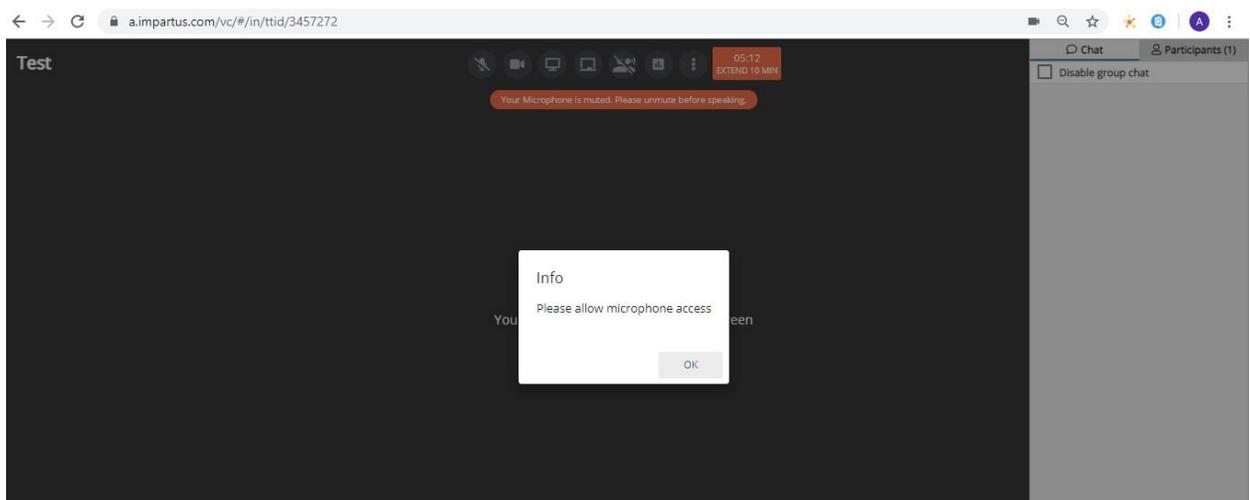
Teacher can go to the Home Page and see a **Start** button on the Top right corner. By clicking on **Start** the session will start and other Students can join the session. Students will see **Join** Button in their login.



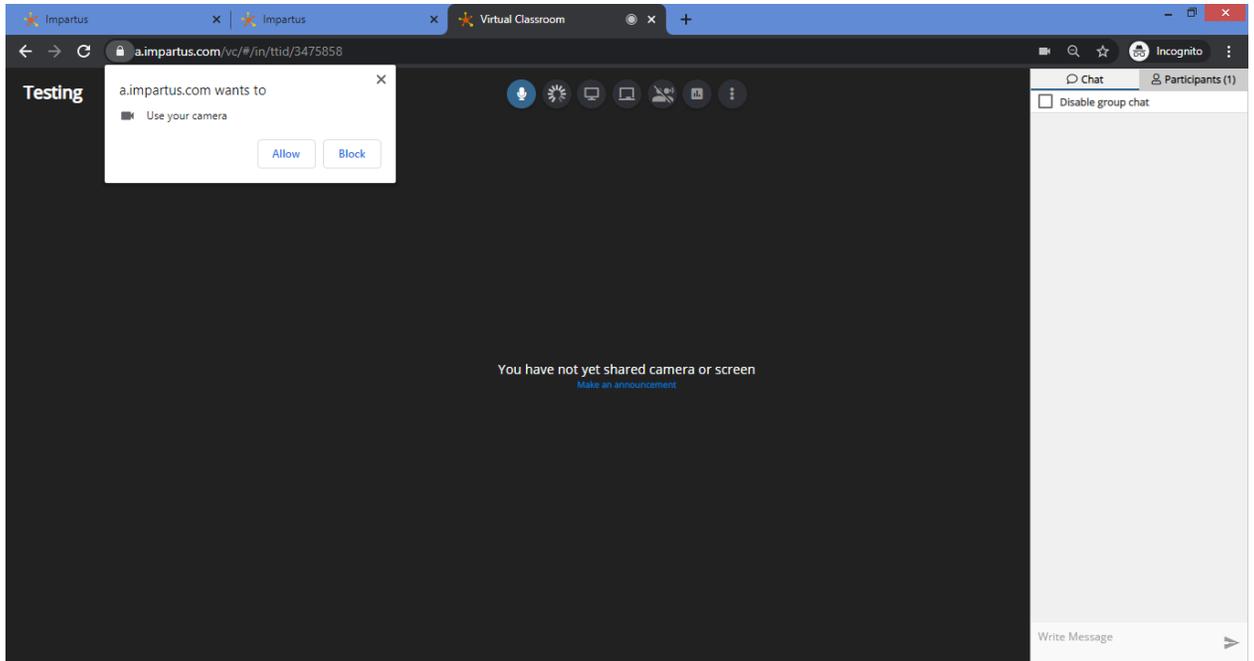
After you have clicked on Start Button, the following screen will appear in which you must click on the button **Start NOW**



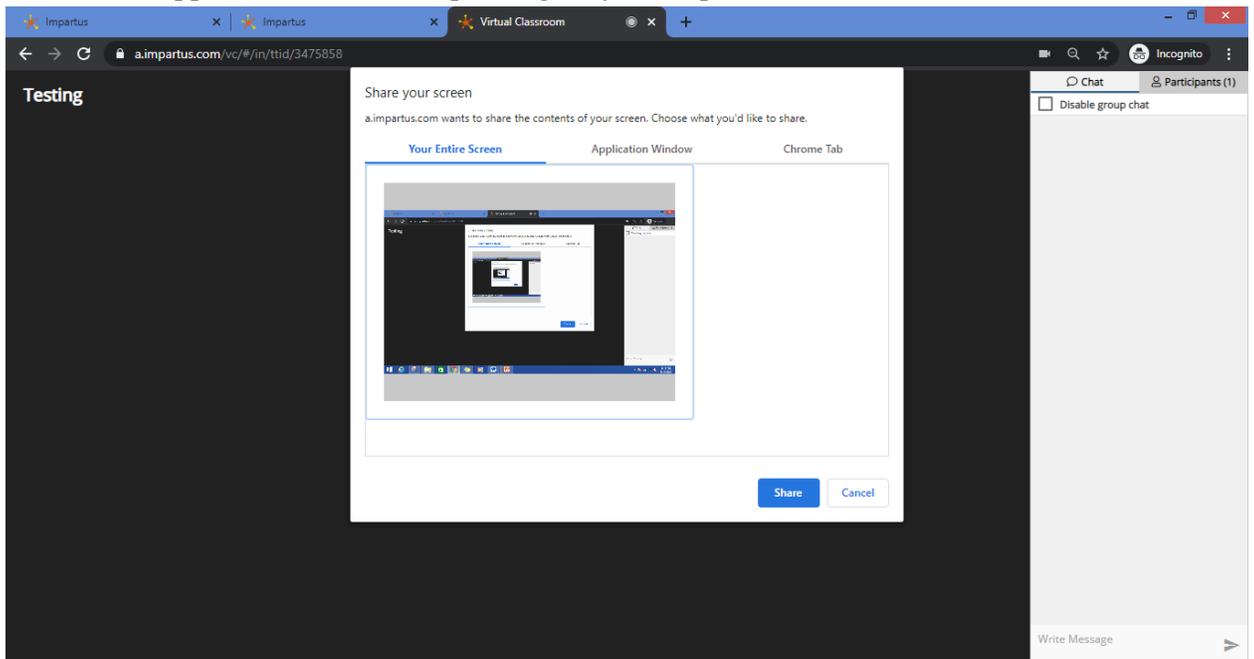
Click on the following button to allow Microphone Access:



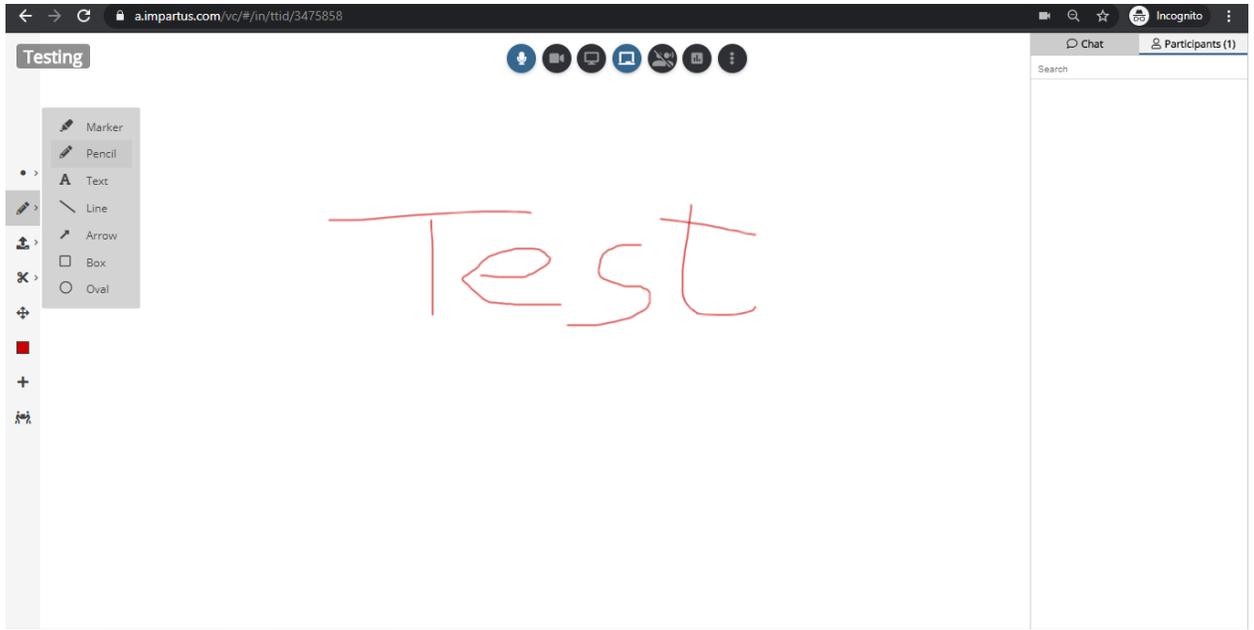
1. Switch on the Camera option to start your Camera



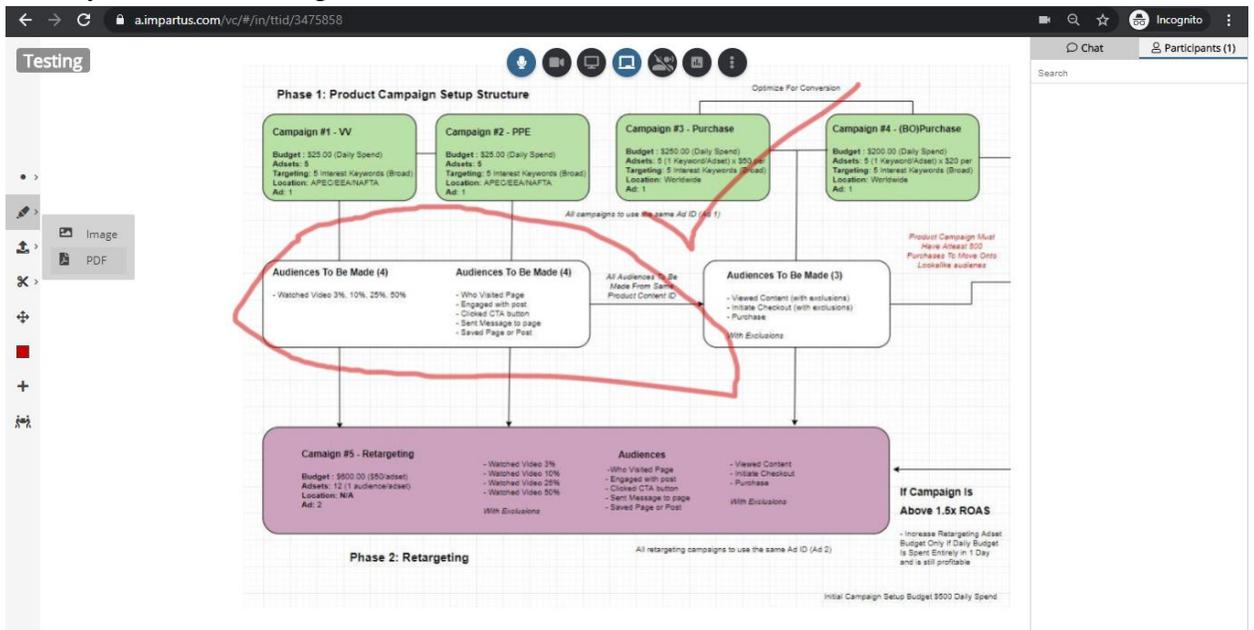
2. Switch on the third button if you want to share your screen. Then select Select Your entire Screen OR Application window depending on your requirement:



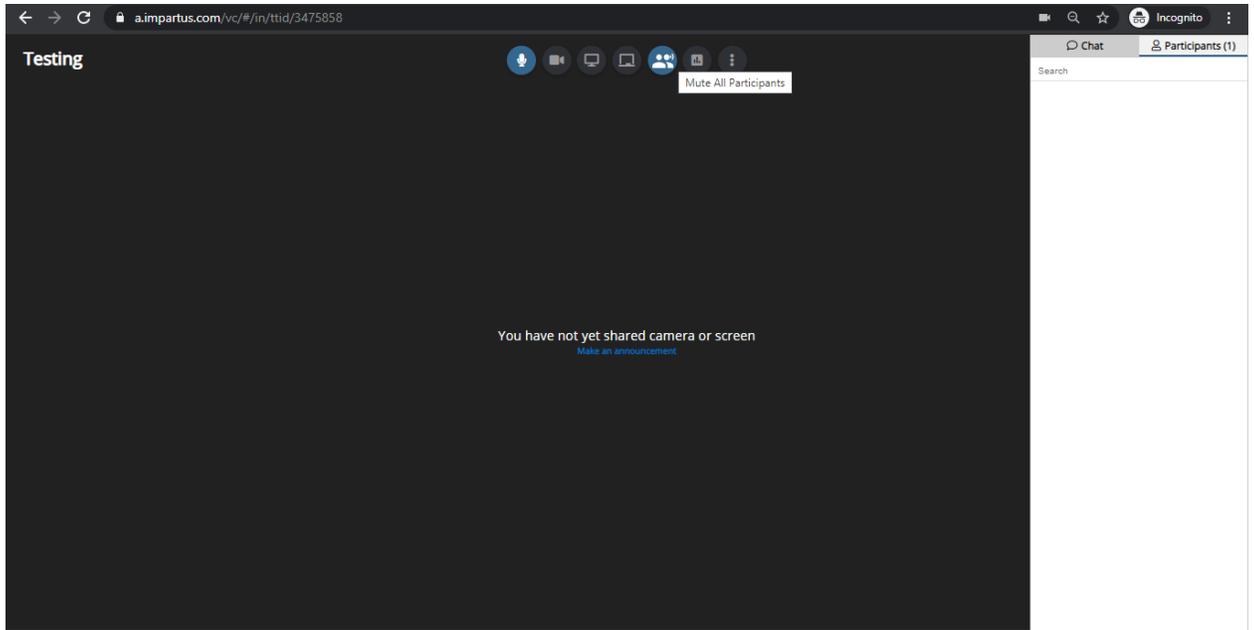
3. To Start Whiteboard click on Stop Screen sharing and then click on the fourth button of Whiteboard:



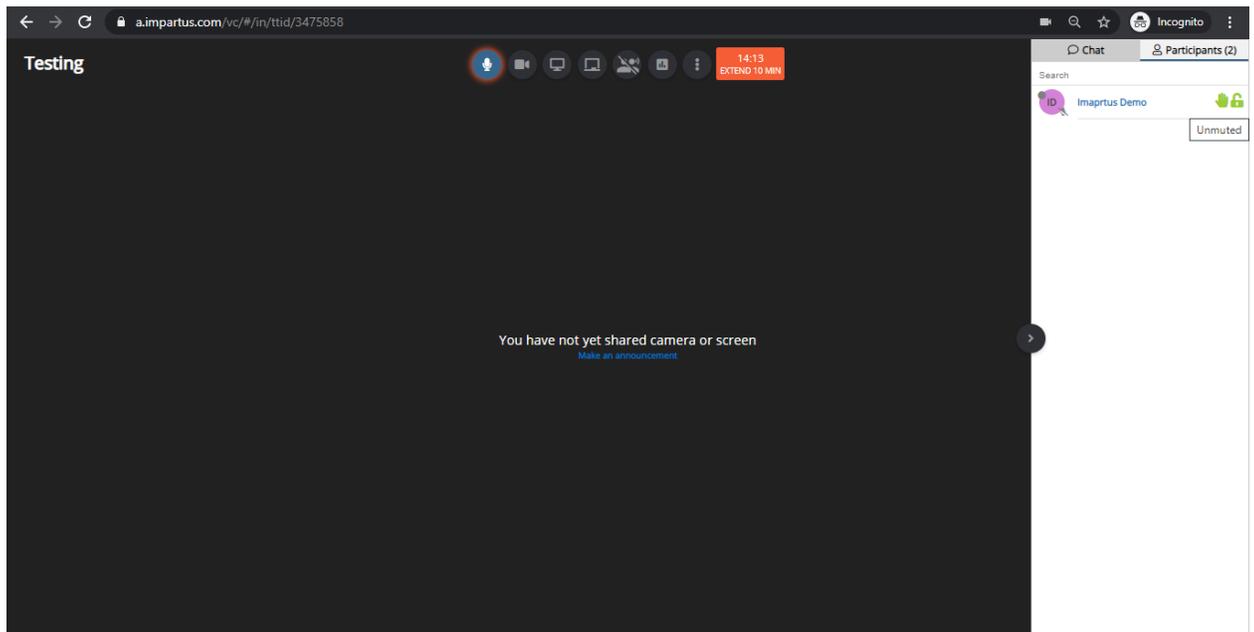
4. You can click on Toggle Collaboration button at the bottom left if you want students also to use the Whiteboard
5. You can upload a PDF or Image on the whiteboard using option 3 of upload and write directly on the PDF/Image:



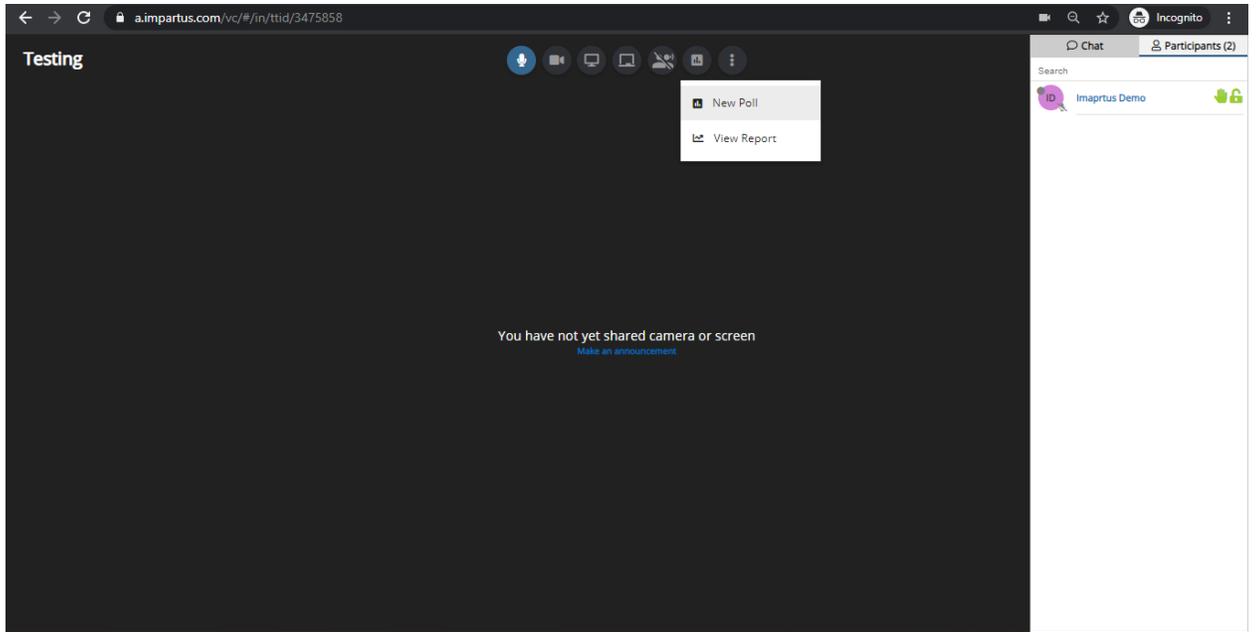
6. You can click on Unmute All Participants if you want the students to share their camera & audio and discuss in the lecture:



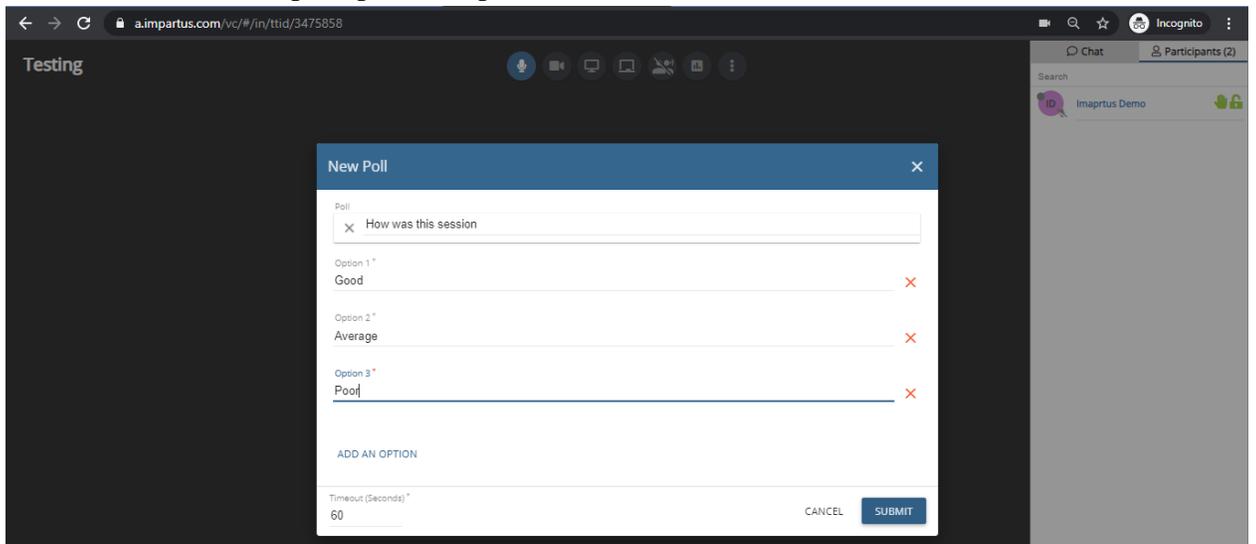
7. Participants can raise hands if they have doubts during a lecture and the professor can individually allow them to speak by unmuting them:



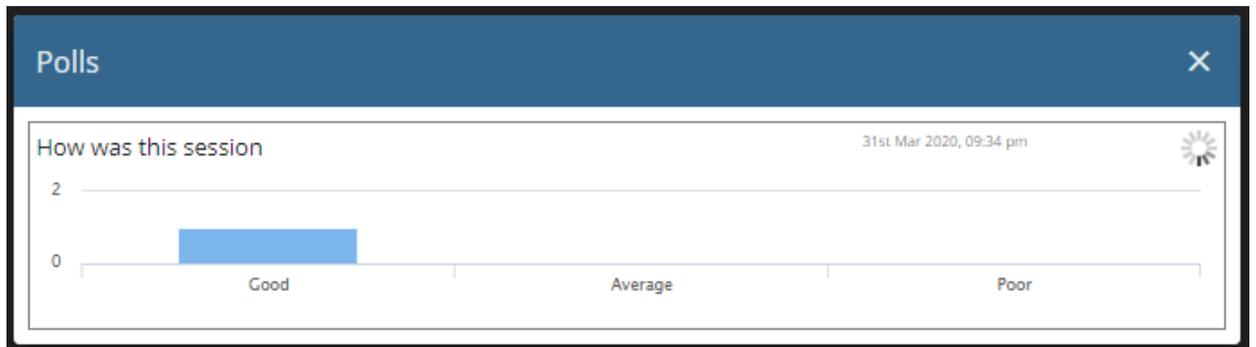
8. Professor can click on New poll to conduct a poll during a LIVE lecture:



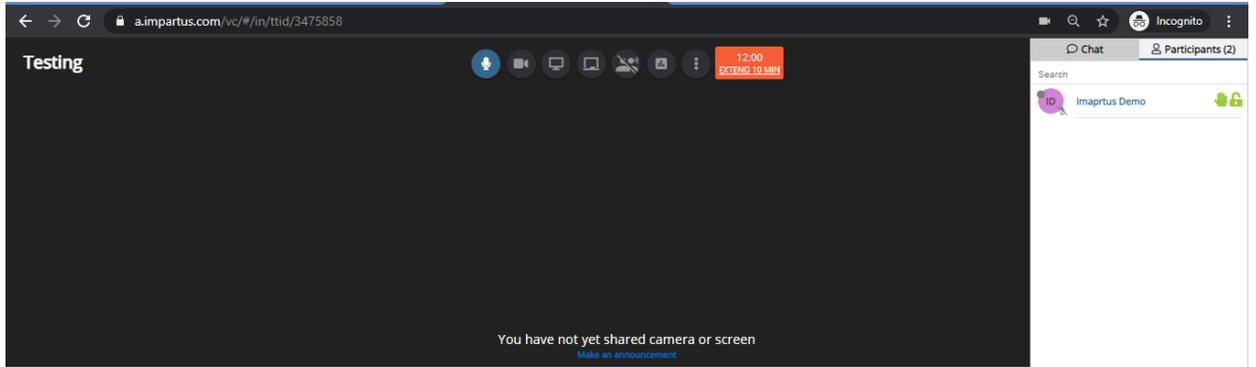
9. Professor can create a poll, provide options and submit for students to answer LIVE:



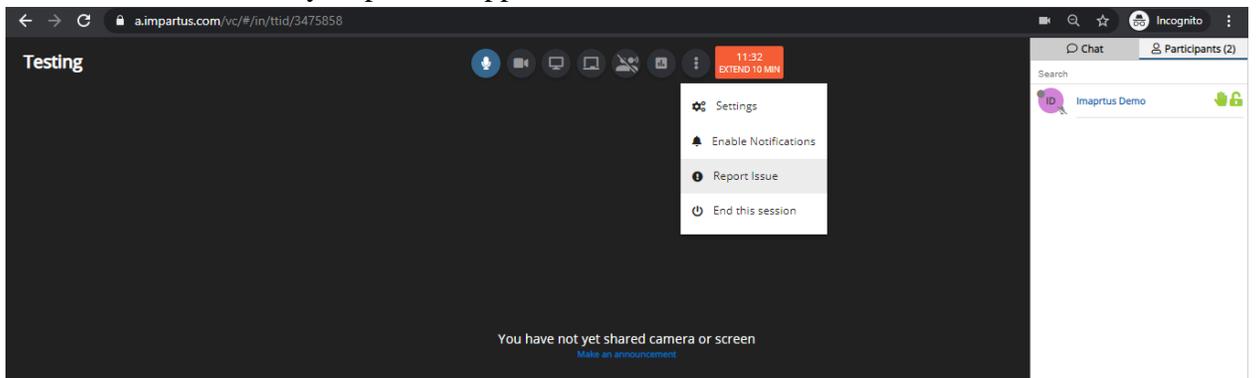
The LIVE results of the Poll can be seen by the professor and combined report can also be viewed:



10. The Lecture can be extended by further minutes if it is nearing the scheduled time and the teaching is still pending:



**11.** Any Issue faced can be reported LIVE and a support ticket will be created for the same which will be address by Impartus Support Staff:



*A session will typically take half an hour to appear in your Login as a recorded version of your LIVE session, if needed you can edit the recorded version as well as per your requirement such that students will only be able to see the parts that you have published to them:*