



# Introduction:

In August 2015, Hon'ble Prime Minister announced the mission of Startup India, Stand-up India, Skill India, Swachhata Mission during his Independence Day address and appealed to young minds of the nation to become problem solvers and create opportunity. The education department of Gujarat govt. recently launched the "Student Startup & Innovation Policy" (SSIP) to support more than 1.4 million students of the state and help them innovate and start up early in their college days.

Students are capable to become the country's largest force of problem solvers and eventually become job creators and fill the job deficit. If 5% of our students become innovators and entrepreneurs, Gujarat will lead the way. Students are also more sensitive to problems of India and hence various pedagogic ways have been suggested by Student Start-up & Innovation policy of Gujarat which each university and college will promote at their level. As challenges of our vast nation need to be solved in more entrepreneurial way, compassionate young minds in schools and colleges also need to be sensitised about them so that they can apply their skills and knowledge to solve them. From the perspective of the ecosystem development suitable mechanism also need to be put in place to put onus on such efforts at different layers.

Globally and nationally various open innovation experiments are being attempted to promote innovation and efforts like innovation challenge award or incentivising innovations for solving real issues are getting wider notice. Innovation challenges need not to be only towards solving challenges by means of technology but it can involve wide range of domain expertise beyond technology. Quite often the challenges demand a system level innovation or innovation at process level to bring changes in prevailing situation. Such challenges can be attempted solo or sometime in demands co-creation among different stakeholders, teams who bring in wide range of expertise to address them. The challenges may range from a needy technology intervention, improving existing process, even through out of box approach or even field work to solve a problem in an innovative manner. SSIP in Gujarat wish to develop various such tools and interventions and use them thereby engaging young students across universities, colleges and even schools to harness their creative potential. Towards achieving the goal Education Dpt. Govt. of Gujarat is announcing SSIP Summer Innovation Challenge 2017.

# Key objective of the program

- 1. Sensitise young minds about various century old challenges which our country and Gujarat in particular is facing and how long lasting impact can be achieved if they get solved.
- 2. Engage students in summer vacation through immersion program, enable with necessary skillsets to empathise a problem, scout, codify benchmark and develop proof



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of concepts to show implication and also implement/test it in the community and get feedback on the same.

- 3. Motivate colleges, universities to develop own ways/new pedagogies to develop such programs and make summer breaks as source of harnessing creativity of students.
- 4. Appreciate creative solutions/innovators at state level to inspire the coming generation and entire ecosystem.
- 5. Let the young students explore and leverage their untapped potential and explore new ways of learning by doing something hands on and bringing impact.
- 6. Taking the spirit of innovation beyond technology intervention, embrace experiments in science, social science, arts and other areas to bring change at individual, institutional or system level.
- 7. Incentivise some of the potential solutions through SSIP resources from the spin offs from Summer Innovation Challenge.
- 8. Explore co-creation possibilities students, industry, civil society and users to co-innovate in time bound manner.
- 9. Enable students to apply their knowledge to try for new social innovation, technological innovation, cultural innovation, institutional innovation and explore for bringing change.
- 10. Develop a state level pedagogy to pilot, validate and upscale such open innovation models and incentivise institutes to adapt contextually, e.g. universities in different domain like agriculture, technology, science, social science etc will need different approach so that the innovation process suits them.
- 11. Students take up projects/challenges based on real life issues of industry, community, academia, governnace and society at large and try to solve them.

**SSIP Summer Innovation Challenge awards are in below category (**for student innovations which has been done during summer challenge award period)

- Technological Innovation
- Social Innovation Swachhata / Saksharata / Skill Development / Digital India/ Cash Less intervention
- Team base Social innovation intervention and activities
- Innovation through Arts, Culture and allied domains
- Children creativity /innovation- School Student/Children out of school below 17 years

**SSIP Young Innovator's awards (**for student innovations which has been done as a part of previous academic work/project in any university in Gujarat)

- Technological
- Fundamental and applied science
- Social Innovations and others

For SSIP Young Innovator's Awards, each University in Gujarat will nominate their best student Projects/Research outcome/Innovation and a committee of Jury will evaluate the





nominations. It is suggested that each university should do its internal process to seek nominations from its affiliated colleges/departments and do an internal review and select best student projects/innovations and nominate them for state level. State Affiliated Type universities can nominate best 25 projects/innovations covering UG/PG/Ph.D level, Deemed universities & Single campus universities can nominate their best 10 projects/innovations after internal scrutiny and evaluation process. The universities having students more than 1 lac may nominate maximum 50 nominations including all sectors/branches. The format of application and necessary docs will be shared through SSIP website for further assistance in the process. Applicants should be a running student in UG/P.G/Ph.D level or having finished his project/research/innovation within past 1 year. An expert jury nominated by SSIP cell at State level will select potential award/appreciation list from all university nominated entries every year.

**Technological Innovation**: Any innovation proposed/developed by students by leveraging any kind of technology to solve challenges and create value can be considered in this category. Technology rigor and its implication would matter in such scenario.

**Social Innovation:** Any student or team working toward solving a social issue through means of technology or otherwise and demonstrating impact could be considered. Here social implication, inclusion, access, scale and impact would be considered more than technological/scientific depth in the efforts.

**Team/Co-creation based innovation:** A group of students who are coming together to address particular challenge through innovative ways collectively and demonstrate impact. The efforts may not be based on technology or scientific solutions. Diversity in team, leadership, multi stakeholder efforts and co-creation would be given stress.

*Children creativity/innovation:* Innovations proposed by school children up to K -12/or even out of school children can be considered under this.

# Who can participate in summer Innovation Challenge

- Students from any streams as individual or team belonging to any university, colleges in Gujarat can take part in this program.
- Even school children or even out of school children can participate in this program and max proof of concepts of proposed idea/innovation need to be demonstrated as requirement for it.
- Students can apply in individual, team, group categories while trying to solve any kind of challenge and develop a proof of concept of potential solution or give a report of the interventions made by them.
- Colleges, universities can handhold in the process, create such attempts at own level and nominate the best teams.
- Even faculty members can participate in this program in faculty member category.





- Interdisciplinary teams will also be encouraged; students from multiple institutes and universities can come together and participate.
- Field work is an important component of the program.

# Process & Timeline of the Summer Innovation Challenge 2017

Sr. No.	Process	Timeline
1	Conceptualisation & declaration at SSIP level	4 <sup>th</sup> May
2	Declaration on web portal	10 <sup>th</sup> May
3	Sensitisation of the program across Colleges/universities	15 <sup>th</sup> May
4	Team registrations on web	up to 30 <sup>th</sup> May
5	Immersion and problem identification/ definition/	up to 15 <sup>th</sup> lupo
	validation/intervention/field work	
6	User feedback, validation, benchmarking of solutions	Till 20 <sup>th</sup> June
7	Submission of report of attempted solution/intervention	15 <sup>th</sup> July
8	Review, scrutiny, evaluation by experts/jury	30 <sup>th</sup> July
9	Shortlist and award /appreciate	August 2017

# Jury and Evaluation

SSIP will nominate a team of experts who are associated with such innovation process, programs from academia, industry and others who will evaluate the applicants. Initially each team will submit their team details online and submit their area of working, problem hypothesis and develop a proof of concept in next 1 month in summer. Each team then need to submit a detailed report about their innovation/Proof of concept developed with feedbacks from potential users and associated details which will be scrutinised by the expert jury. Selected teams from all participants will be invited for a physical presentation in front of the experts/jury/reviewer and present their innovative idea/solution. Competent jury will select the final teams who will be appreciated during an event at state level.

# What would be the looked for in the proposed solution/innovation

- Clarity & understanding of the problem definition and solution proposed.
- Potential impact if the proof of concept is a possible implementable solution
- Impact if field work has been done during the course of innovation.
- Depth of efforts and hard work
- Thorough work right from locating a challenge to be solved.
- User feedback ,positive expert review
- Trying to solve a challenge which has not got traction by now but having potential of impact and change.
- Team efforts if it's a team based nomination





- Stress can be given if co-creation based efforts has been put in like multiple sectoral students from different department/college coming together to innovate
- Quality of the thought process and novelty proposed and utility of the POC
- Innovation in any form of product, process, institutional or social interventions will be dealt with equal stress but potential impact would matter/actual impact.

# What should the final proposal contain

- Problem identification: not more than two pages, this should include efforts taken to explore the problem space and get to the root cause.
- Suggested Solution:
- Field implementation/Field trial of the solution.
- User feedback, Validation, Benchmarking.

# Prizes in each category:

- 1st Prize: Rs. 25000 INR
- 2nd Prize: Rs. 15000 INR
- 3rd Prize: Rs. 10000 INR Certificate will be given to all participants.

# **Role of universities & colleges**

- Sensitise about this program through its web portal, circular, outreach etc.
- SSIP coordinators of the university need to make a plan for the university and its affiliated colleges and execute
- Scout and engage potential teams and help them understand the concept and attempt.
- Closely work with SSIP teams to harness better efficiency of the program.
- See that maximum student participate in this endeavour and they may try to solve diverse set of challenges across sectors.
- In case of needs facilitate to locate sites where students need to visit, do immersion analysis and define challenges on which they will work for next month.
- Facilitate access to existing infra, lab, workshop, tools and facilities and link to potential mentors to applicants so that they can build possible proof of concepts in stipulated time line.
- Link the applicants to external experts, subject matter experts and other support providers while they are in process of developing potential solution.
- Codify and document the process and insights so that next set of students who will participate can take benefit from this.
- Incentives participating teams in innovative ways so that more young students participate in this endeavour.





• Share best practices and insights derived in this process with SSIP team so that the program can be further blended towards harnessing optimum efficiency.

# Note

- Students, Teams may locate any pertaining challenge from the community, industry or industry at large and develop a proof of concept of their idea.
- Students from Arts, social science background other than technology domain can use their expertise and develop a micro project around the challenge and show impact.
- Faculty members from the applicants college or from outside can be mentor to the project to advise them.
- Students/Teams have to validate proposed intervention/solution from the end users for whom they are developing their solution and incorporate their feedback in final proof of concepts
- If the proposed solution can be bring impact to large pool of mass, say new light weight load carrying device of MGNREGA workers and if the proposed innovation gets awards the solution would be preferably made open source so that it impacts maximum.
- The decision of the expert jury would be final and only potential innovations from the innovation challenges would be considered for further support through SSIP.
- Teams can pick up challenges which are generic as they see in their community/society or they can take up a challenge posed by any specific or group of users like industry, clusters, municipality, village, organisation and others.
- Teams may approach to the college/university/Government authority for any necessary help regarding SSIP Summer Innovation Challenge 2017.
- The proposed solutions should not be made before hand by the teams as project or so, but students can work on pre conceived challenges which they might have been thinking since some time. Idea is to enable students to develop solutions in stipulated time.
- Innovations catering needs of any end user, SME, society at large which have been developed before SSIP Summer Innovation Challenge declaration will also be considered for appreciation/support on merit but in a different category.
- University, college who shows active participation in this program should be acknowledged too.
- SSIP will allocate some industry experts, mentors, designers, scientists and other support providers whose innovations gets appreciation so that proposed solution become real life usable solution.
- SSIP cell will build capacity of SSIP Coordinators to deploy the program effectively at grassroots level through physical and virtual orientation program.
- Vice Chancellors, Principals, Directors, College promoters, Deans who will make significant efforts to spearhead such efforts and over all objectives of SSIP will be specially acknowledged by authority.

Policy (SSIP) for Innovation and Preincubation Ecosystem Support (IPIES) for the Student of the state of Gujarat (2017-2021)

Government of Gujarat Education Department Resolution No. PRC/2016/IPIES/DS/S/710197 Sachivalaya, Gandhinagar Dated: 11<sup>th</sup> January, 2017

## 1. PREAMBLE

Innovation is the key for every economy to grow, and innovation takes place at every layer of the society. Government of India has declared 2010-20 as the decade of innovation to unleash the creative potential of every Indian. The Government of India has also set up the "Atal Innovation Mission" and "Startup India, Stand-up India" mission to spearhead innovation movement across the nation. Youth of the country and the university system play a crucial role at every step to shape the innovation ecosystem. To build startup and innovation culture across universities is the key goal of Startup India action plan.

In Gujarat, large number of thesis and innovative ideas emerges every year from nearly 1.4 million students from 60+ universities and institutes of higher education in Gujarat. This source of new innovations and startups catering to new products and services form the base for need of ecosystem of innovation policy in the state.

The education department of the state government is aiming to leverage these avenues in a systematic manner by building student-centric innovation and preincubation processes. Harnessing the creative potential of young students across universities and educational institutions is also necessary to generate an entrepreneurial model of inclusive development.

Gujarat has witnessed huge industrial growth in last decade and hence it is imperative need to have robust system to support student innovation. To facilitate and pre- incubate innovative ideas to go through a stage of proof of concept, prototype, product, testing & trial, redesign and development of utility, the student startup and innovation policy of the state would help in building innovation and pre-incubation processes of the state higher education.

#### DEFINITIONS

- i. Innovation: Conceptually, any innovation implies substantial improvement in the ways of doing things, producing goods or providing services. It may involve a new use of an existing resource or producing or delivering existing goods or services through new methods or new instruments/materials.
- Startup: Startup is an entity that develops a business model based on either product innovation or service innovation and makes it scalable and replicable so as to be self-reliant. Startup may also be an entity that satisfies the requirements of the Department of Industrial Policy and Promotion (DIPP), Government of India, notification dated 17.02.2016 as specified in G.S.R. 180 (E).
- iii. Proof-of-concept (POC) stage: Proof-of-concept is the stage where the innovator / startup demonstrates a fundamental functioning demonstration of the idea / hypothesis / innovation.
- iv. Prototype-stage: A prototype-stage is a pre-production / pre-launch stage where the innovator / startup team has developed a basic minimum viable product (MVP) with most key features desired in the final product.
- V. Minimum viable product (MVP) is a product with just enough features to gather validated learning about the product and its continued development.
- vi. Startup India Action Plan: The Government of India has announced the 'Startup India, Stand up India' initiative for creating conducive environment for startups in India. Different ministries of the central government have initiated a number of activities for this purpose, and the government has also published an action plan for the same.
- vii. Student Startup: Student Startup is any student-led innovation based startup that has been founded by the efforts of one or more student(s) and/or alumni (not more than 5 years from graduation), from any university / educational institute in the state, with or without the help of faculty guides and external support agents. Recently AICTE has developed a national roadmap for student start-up support system.
- viii. Academic / educational institute: Any institute / college in Gujarat that has been established by state government, grant-in-aid or Self-Financed institutions. It is necessary for educational institute to <sup>\*</sup>be affiliated to a recognised university.
- **ix. Pre-incubation:** Pre-incubation makes up the support systems towards the early stage of the innovation & startup value chain that comprises an enabling environment to trigger creative ideas, hand-holding ideas at

- validate its early users, basic common working infrastructures, and access to existing resources before the innovation reaches an enterprise stage.
- x. Incubator: Incubator is an organisation established to accelerate the growth of startups, through an array of business support, resources, mentorship, networking and other common services such as physical space, capital, and coaching.
- xi. Technology Business Incubator: A Technology Business Incubator (TBI) has been initiates technology-led and knowledge-driven enterprises.
- xii. Atal Innovation Mission (AIM): The Atal Innovation Mission (AIM) is Government of India's endeavour to promote a culture of innovation and entrepreneurship. Its objective is to serve as a platform for promotion of world-class Innovation Hubs, Grand Challenges, Start-up businesses and other self-employment activities, particularly in technology driven areas. AIM is established under the NITI Aayog.
- xiii. Tinkering Lab / Fab Lab / Innovation Studio: A Tinkering Lab / Fab Lab is a combination of experimental research and specialisation, where students may tinker with emerging technology and fabricate and create new products / prototypes.
- **xiv.** Accelerators: A startup accelerator is similar to an incubator except an accelerator, as the name suggest, fosters rapid growth of the startups it incubates. Usually accelerators package mentorship, access to technology, office space and access to an innovative community into a relatively shorter timeline for faster growth.
- xv. Angel Investors: An angel investor is a person who provides financial support by investing capital - typically, a relatively smaller seed capital - in a startup.
- xvi. Venture Capital: Venture Capital (VC) is a type of funding that originates from venture capital firms that specialise in building high risk financial portfolios. Typically, such firms provide growth-level funding to established startups against equity as well as create value for startups by providing access to their networks for employees or clients or products or services of the startup.

# 2. THE EXISTING POLICY FRAMEWORK FOR INNOVATIONS, STARTUPS AND INCUBATORS IN GUJARAT

In synchronisation with various central efforts like the Make In India, Startup India, Atal Innovation Mission, National Innovation Council etc., the Government of Gujarat has taken some discrete steps to support creativity, innovation and entrepreneurship.

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In 2013, the State Innovation Council was constituted **under the** Chairmanship of Chief Secretary and the ambit of the Department of Science and Technology to set an agenda of innovation for the state at macro level.

Subsequently, as a part of the 2015 Industrial Policy, an 'Assistance Scheme for Startups and Innovations' was launched by the Department of Industries and Mines to provide seed funding support to early stage startups.

In June 2016, the Department of Science and Technology of the state released the Electronics & IT/ITeS Start-up Policy for supporting incubation infrastructure and allied support links, for ICT startups.

Innovation and entrepreneurship are not only confined to formal sectors and initiatives like the Gujarat Grassroots Innovation and Augmentation Network (GIAN) have created support systems to help the innovations in the informal sector in the state.

More than 10 incubators supported by Department of Science & Technology, Government of India, exist in the state and a few more are supported by central agencies such as DeiTy, DBT and MSME department.

Furthermore, iCreate is a public funded incubator established by the state Government.

# 2.2. The significance of Universities and educational institutes in Gujarat's startup ecosystem

- Out of the 20 Nodal Institutions (NIs) under the Startup Assistance Scheme of Gujarat Industrial Policy 2015, 18 are academic institutions.
- The supply side of the innovation and startup value chain of Gujarat ecosystem is deeply rooted around research, project, and innovation activities across universities in Gujarat.
- Gujarat took the first ever student startup initiative in the country at Gujarat Technological University which was later on scaled across universities in Andhra Pradesh and Kerala.
- Nearly 200 student startups initiate across universities in Gujarat every year.

• AICTE, under the ambit of the HRD Ministry, Government of India, is launching its own Startup Policy catering to technical institutes across the country including the institutes in Gujarat.

nourished in university system itself before young innovators have to approach external support in order to become a full-fledged startup

The national Startup India action plan aims to create support for three layers: a) student startups / university innovation-based enterprises, b) existing startups in the country that exist at the post-incubation stage, and c) top, growth-stage startups that need regulatory and allied supports.

The Innovation and Pre-incubation Ecosystem Support (IPIES) Policy of Gujarat shall cater to the first layer of student startups and innovation ecosystem, and create base-level interventions to support the Gujarat startup ecosystem at all the layers.

# 2.3. Need for creating end-to-end support for innovations through educational Institutions

A progressive innovation and startup ecosystem comprises several key components, mainly a vibrant academia led innovation, pre-incubation, incubation, acceleration, access to seed, angel and venture capital funding, market access, practical regulatory support, ease of doing of doing business and growth and upscaling environment with government's ownership to drive the agenda.

Sr.	Phase	Ecosystem layer	Key interventions
I	Pre- Incubation	Exposure / Culture- building	<ul> <li>Outreach to student</li> <li>Literacy program in innovation/IPR</li> <li>Engaging various stakeholders</li> <li>Changing mindset</li> <li>Conducive and creative environment</li> </ul>
II		Ideas / Innovations	<ul> <li>Design thinking &amp; ideation</li> <li>Problem-solving skills</li> <li>Pedagogic, academic &amp; skill programs</li> <li>Live projects &amp; research</li> <li>Projects to proof of concepts (PoC)</li> <li>PoC to minimum viable prototypes (MVP)</li> <li>Common infrastructure &amp; resources</li> <li>Startups and other business ideas</li> <li>Ecosystem building</li> <li>IP creation and protection</li> <li>Academic &amp; pedagogic interventions</li> <li>Pre Seed support</li> <li>Validation through early users</li> <li>motivation</li> <li>/awards/citation/recognition</li> </ul>
III	Incubation & acceleration	Start up	<ul> <li>Business model development</li> <li>Mentorship</li> <li>Market access &amp; incubation</li> <li>Industry linkages</li> <li>Policy support</li> </ul>

		<ul> <li>Post seed support</li> <li>Funding for full-fledged product realisation</li> <li>Angel funding</li> <li>Customer validation</li> <li>Legal and strategic support</li> <li>Access to dedicated infra</li> </ul>
IV	Scale-up	<ul> <li>Growth stage support</li> <li>Regulatory support</li> <li>Venture capital and private equity</li> <li>Acceleration support</li> <li>Public policy support</li> <li>Ease of running technology business</li> <li>Facilitating exit</li> <li>Expansion &amp; globalisation</li> </ul>

Interventions like the state's assistance scheme for startups and innovations shall attain its optimum efficiency when a quality pool of innovations and early stage startups emerge from the ecosystem of Gujarat every year. Gujarat has systematically built systems such as Gujarat Venture Fund Limited (GVFL), assistance scheme for startups, state-funded incubation facilities, such as iCreate, annual platform to showcase and discourse, etc. While the existing support links are well positioned to help startups with funding, there is a wide-gap in the innovation development and pre-incubation phase.

Also, as most of the progressive startup ecosystems in the world have witnessed an active role of local academia and students, the key missing link is the holistic innovation pre-startup and innovation ecosystem development across academia and allied stakeholders, which this policy aims to fill.

The Student Innovation Policy hence aims at ensuring that the students across all educational institutes of Gujarat get a conducive environment to solve problems and create ideas and opportunities. This policy addresses the need of creating a strong pipeline of innovations out of research and allied efforts across institutes, helping students convert ideas into opportunities, that later can be supported as startups through various existing institutional mechanisms.

The policy creates an innovation pyramid with lateral linkages as well as in-house support and adds on to the facilities already available.

#### 3. GUJARAT STUDENT INNOVATION POLICY

The Student Innovation Policy of Government of Gujarat aims to create an integrated, state-wide, university-based innovation ecosystem to support innovations and ideas of young students and provide a conducive environment for optimum harnessing of their creative pursuit.

The Student Innovation Policy synergises complementary efforts by different stakeholders while making strong efforts towards cultural change among students, pre-incubation support and other necessary measures required in creating and nurturing student innovations and helping sustain them.

Primarily, at the education department level, the resources shall be utilised in building innovation support systems, processes and building a university-centric innovation ecosystem across the geography of the state that promotes innovative ideas and inculcates a culture of innovation and entrepreneurship in educational institutions of Gujarat. The policy ensures that the missing links of the innovation value chain like prototype support, IP protection, knowledge-based enterprise development, platform to showcase success stories, and similar challenges get mitigated through policy and allied support.

Through this policy, innovation and pre-incubation support across the state in academia will be inclusive on sectors, space and other aspects. It will aspire to create student innovators turning startups beyond technology domain as well.

The Student Innovation Policy mandates interventions at three levels: **a**) Statelevel (strategy and planning) **b**) University-level (contextual policy implementation & handholding) **c**) Institution-level (grassroots level deployment and end to end support to ideas and innovations).

#### 3.1. Key Objectives

- Developing student centric Innovation and Pre-incubation Ecosystem for Students (IPIES)
- Creating environment for creativity to flourish and an end-to-end support system in educational institutions to allow ample support to ideas for better execution
- Build internal capacity of educational institutions and key components of the innovation ecosystem to enable deployed processes to make sustainable impact at scale
- Create pathways for mind to market by harnessing and handholding projects/ research/ innovation/ ideas of students in Gujarat
- 5. Creating and facilitating sectoral and regional innovation efforts in state around educational institutions
- Create common platform to showcase, support and upscale innovations for motivating stakeholders as well as for an opportunity to create value for money and value for many

 Leverage public system initiatives at state and central level, academia, industries and by other ecosystem stakeholders / domain experts and institutions to make an inclusive effort

#### 3.2. Key Goals

- Empower all state universities to set-up and execute the broad agenda of innovation and pre-incubation
- Aim to create an environment that converts at least 1% graduates into job creators by innovation and allied means
- Support at least 1,000 student-led innovations per year and aim to file
   1000 patents from universities in the state every year
- 4. Harness 500 student startups in the next 5 years, and upscale
- 5. Empower universities and educational institutes to build a robust Innovation and Pre-incubation support systems within
- Create incentives, awards, appreciations and benchmarks for innovation and student startups and associated efforts at all layers
- Build capacity for at least 200 educational institutes in the state in the next five years, to have a robust pre-incubation support for student/ alumni startups and innovations
- Undertake strategic interventions to empower all universities in the state to develop full-fledged pre-incubation ecosystem in the next 5 years
- Ensure that the innovation processes link academia, society and SMEs through systematic ways so that students and faculty solve their challenges and create further entrepreneurial opportunities

# 3.3. Broad role of stakeholders

- 1. Government: Mandate, support, facilitate, integrate and scale
- Academic stakeholders: Deploy agenda within, quality assurance, create end-to-end support systems, and codification
- Non-academic, industry and other ecosystem stakeholders: Mentoring, market access, and domain knowledge

# 3.4. Policy Period

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The initial period of the Student Startup Innovation Policy shall be from the year 2017 to 2021.

# 4. IMPLEMENTATION AND DEPLOYMENT OF THE POLICY

 A State-level Mentoring Committee on the student innovations shall be constituted to provide guidance and to steer the policy's implementation and coordination. The committee shall comprise the following members:

Hon'ble Minister of Education	(Chairperson)
Hon'ble Minister of State (Education)	(Co-Chair)
Principal Secretary, Higher & Technical Education	(Vice-Chair)
Secretaries of Industries & Mines, Science & Technology, Finance, and Primary Education Dept.	(Members)
Commissioner, Technical Education	(Member Secretary)
Commissioner, Higher Education	(Member)
2 Vice-Chancellors from state universities and 1 Vice- Chancellor from self-financed university	(Members)
3 Startup ecosystem representatives	(Members)
1 Industry representative	(Member)

• A Policy Implementation Committee shall be constituted to implement the policy and it shall comprise the following members to oversee the implementation and deployment of the policy:

Principal Secretary, Higher & Technical Education	(Chairperson)
Secretary, Finance-Expenditure or Representative	(Member)
Secretary, Science & Technology or Representative	(Member)
Commissioner, Technical Education	(Member Secretary)
Commissioner, Higher Education	(Member)
1 Vice-Chancellor from State University	(Member)
3 Startup ecosystem representatives	(Members)

- A state-level competent agency shall be responsible to implement and deploy the objectives of the policy at the macro-level during the policy period. Till such time that a dedicated agency is constituted, the Gujarat Knowledge Society (G.K.S) shall be assigned this role.
- Universities that shall be beneficiaries of provisions of this policy will comply to a broad guideline as suggested by the state implementation agency while deploying the micro action agendas of the policy at the university and constituent academic institute level.
- Existing institutions / organisations catering to innovation and entrepreneurship agendas of the government and resource organisations from non-government and private sectors will be engaged from time-to-time to deploy key objectives such as capacity building, institutionalising the processes, and to achieve the desired goals of the policy.

#### 5. KEY FACETS OF THE STUDENT INNOVATION POLICY

The following are the key facets of the Gujarat Student Innovation policy:

- A. The policy aims to intervene and support at i) Idea level, ii) Innovation level and iii) Pre-incubation level to achieve the broad goals of the policy.
- B. The policy is to be implemented in three key layers viz. i) state government,ii) universities, and iii) educational institutes.
- C. The resources to implement and deploy the policy are to be mobilised from the State Education Budget, internal resources of universities, central and state support systems and private-sector resources including CSR funds.
- D. Common facility and resources such as geographical resources, hard and soft infrastructural resources, process and pedagogy linked resources and sectoral systems shall be created to bring inclusion in the process.
- E. Successful implementation of the goals shall be evaluated by considering the implications of metrics such as output-driven indicators, stress on sustainable process design, competitive inspiration based co-creation and incremental & turnkey measures in suitable proportion.
- F. The broad goals of the policy shall be achieved through interventions at pedagogy, co-curricular level and community / ecosystem driven interventions. The policy creates incentive structures at several levels viz. idea level, educational institute level, university level to drive policy and deployment and cluster level to involve non-academic elements.
  - Idea level: Awards, proof of concept, prototyping and IPR support, mentoring support, pre-incubation, academic credits and similar benefits
  - **ii.** Educational institute level: Finance, institutional building support and capacity building support
  - iii. University level: Support to create innovation and pre-incubation ecosystem, support to finance innovations and IPR, access to external research and entrepreneurship infrastructure, industry and external expertise linkages
  - iv. Cluster level: Appreciations, recognition, exposure, and access to academic resources
  - Pedagogy level: Interventions through universities which are primarily driven by new academic and allied process/regulation/strategy which

- suits to create more conducive environment and support system to foster more student innovations and start-ups.
- **G.** The policy leverages complementary and supplementary efforts from various existing policies, schemes and other initiatives of state and central government, universities, and ecosystem stakeholders.
- H. A state-level technology platform to be built to:
  - i. Integrate and streamline discrete efforts
  - Develop an application portal for registering student ideas and innovations as well as facilitating innovators
  - Measure processes and key performance indicators (KPI) in real time to take policy decisions
  - iv. Single-point access and lateral learning opportunities for co-creation
  - v. Information and access equality / inclusiveness
  - vi. Fast-track deployment based on need at grassroots level
  - vii. Avoid duplication of initiatives

# 6. INTERVENTIONS

# 6.1. Interventions at State-level

- Top level policy patronage at the government-level to take leadership in innovation and student startup movement of Gujarat. Top level patronage from the education department to such and allied initiatives so 'innovation' becomes one of the top priorities of the government.
- 2. Creation of a Student Innovation Fund to support the provisions of the policy.
- Develop linkages between Industry and Academia to act as a bridge between students aspiring for internship/field exposure and local industry.
- Linkages with various ministries and agencies at state and central government levels such as finance, industry and education inculcating the innovation and pre-startup ecosystem.
- Linking existing Technology Business Incubators (TBIs), incubation and specialised institutes with university startup support system/council for mutual learning, capacity building and co-creation.
- Creating culture of student startups and innovations by celebrating the efforts and success stories through means of conferences, workshops, festivals, and

- showcase student startups and provide a platform for such startups to grow.
- Linking best practices of university centric startup ecosystems globally with the efforts done by universities here in a facilitative mode.
- Creating systematic outreach via academia to change the mindset of kids & youth to infuse strong entrepreneurial culture. All schools, universities could be the information and engagement highways.
- Create linkages with external stakeholders such as industries, private sector, and other relevant organisations to provide knowledge inputs
- 10. Creating global exposure program for local student innovations and startups.
- Documenting and codifying the best practices of Gujarat student startup and innovation ecosystem and creating avenue for showcasing the same at national and international stages.
- 12. Continuously monitoring the startup environment including state-level, national-level and global-level policies, initiatives and impacts.

#### 6.2. Interventions at University-level

- Each university shall set up a basic facility in form of a student innovation and entrepreneurship council, employ human resources to look after the council, assign a senior competent authority for coordination of such a facility at university level to develop action agendas for short and long term and share the same with the state.
- Create action plan and strategies to support startups and processes to help them beyond technology students. Undertake a holistic approach and create systems to support ecosystem, process, start ups with inclusion of sectors and spaces.
- Student startup manuals like tool kit development which will be handy for support teams and institutes/universities to comply to basic necessary requirements which will be handy to give them best possible handholding across start-up value chain.
- Create suitable open innovation models to create more student innovators and start-ups, recognise and reward them. Institutionalise innovation and student start-up awards.
- Creating a funnel to support ideas at prototype stage by creating pre-seed funds / grants
- Create bare minimum exposure on how to solve problems, innovate and startup in college through proper exposure.

- 7. Through various research grants and other, students need to be posed challenges based on local and global issues and universities to encourage students to build products, services, solutions and convert those to enterprise for value creation.
- 8. Developing a suitable and flexible protocol for student innovators to leverage existing infrastructures, mentors, testing facility, operational space etc. across universities of Gujarat after regular class hours. Also create networking opportunities for students among different internal and external stakeholders.
- 9. Every university will categorise and prioritise interventions which may range from low-cost intervention, medium-cost intervention and others.
- 10. Create processes and mechanisms so that the scope of accessing facilities and benefits can reach student innovators and idea-stage startups, with equal ease on merit basis. Innovate to reduce transaction time and cost to facilitate support and access to various infrastructures to startups while leveraging existing facilities in Government and/or private domain.

#### 6.3. Interventions at Institute-level

- Scout best innovation / projects annually that have potential to be taken further
- 2. Mobilise existing available resources for prototyping / IPR support with universities / state government and link such resources to students
- 3. Create basic IPR and prototyping support to student projects
- Allow innovative students to utilise existing labs and workshops to develop proof of concept
- Undertake culture building activities such as workshops, hackathons, etc. frequently
- Involve existing local entrepreneurs and involve them in mentoring processes of students and innovators
- Create miniature Do-It-Yourself (DIY) labs along with basic pre-incubation facility
- 8. Facilitate showcasing of innovators and student startups through institutelevel events and activities such as cultural fests, tech fests, etc.
- Facilitate availing benefits provisioned under the Startup India plan and other available benefits for student innovators

10. Through regular co-curricular activities, promote agenda of innovation and startups as recommended in this policy

#### 6.4. Interventions at Pedagogy-level

- MOOC and similar virtual & blended interventions for large scale outreach and providing necessary exposure to students.
- Entrepreneur on campus and other outside-in exposure programs to bring in more practice orientation and insert real life learning, mentoring opportunities.
- Linking to external funding pipile like local and other angels, VCs, Grants etc.
- 4. Startup fests and similar platforms at university and state level to provide a platform for young start-ups and other start-up systems to com to common stage and extend best possible support and create win win situation.
- Creating Student Innovation Centre at Educational Institution/ University Department level and link to mainstream academic efforts with integration of on Campus-off Campus Activities.
- Pre-Startup support process development involving internal and external stakeholders in the ecosystem through new courses, programs, learning tools etc.
- Setting up support center at university level / institutionalisation process involving academic interventions. Re-orientation in academic curriculum as well as pedagogy to fulfil needs of start-ups.
- Tinkering/fab lab or similar facilities to help students realise ideas to products and beyond with ease.
- Institutionalise academia-industry-govt linkages and ensure every university take some measure to realise key goals under this.
- 10. Insertion startup stream/track as one of the specialisation complying guidelines of AICTE and university policy. This can be achieved through course flexibility and similar mechanism. Startup track will be having flexibility to have different graduation outcomes suitable to student entrepreneurs aside regular academic process for upto two-three semesters. Such Graduation outcome will be set by universities or autonomous institutions based on their degree anerd system. However,

this shall be subject to fulfilling minimum academic standards by the students.

- 11. Institutionalise co-curricular and similar efforts related to innovate and student start-ups and link them with suitable incentive mechanism to involve large scale students at different layer of efforts right from exposure to innovation design.
- 12. Creating common resource including soft- and hard- infrastructure such as co-working space / pre-incubation space / tinkering labs / DIY labs etc. for student innovations and startups at city centre or similar well accessible public places by nearby universities.
- Creating decentralised support system for Intellectual Property Right (IPR) to students through university by streamlining government's funding schemes and independent schemes of university.
- 14. Disseminate existing Govt policies and support schemes across all universities and colleges in the state. Also students can be motivated to solve challenges and tap opportunities of other efforts like skill india, digital india, make in indiaetc and try to contribute toward them entrepreneurially.
- 15. Further incentivise innovators and student start-ups solving social challenges, creating better solutions for disadvantaged community, sector and season and social entrepreneurs. Young innovators focusing on creating value for many and larger public good through their innovations and start-ups need to be given attention.
- Best university start-up processes of state, nation and others need to be scouted by universities and tried in local context with suitable blending suiting to local needs.

# 6.5. Interventions at Academic-level

- On campus courses to support entrepreneurial students focusing to integrate knowledge,skill and attitude. Some percentage of course content on should focus on proving basic skill sets, attitude to build innovations and ability to solve problems.
- Entrepreneurship as a subject with real life exposure and contemporary scenario to be taken by universities with scope of learning through hands on mode.

- Flexibility to choose courses and programs on entrepreneurship within college/university and outside as a part of academic program or otherwise.
- 4. Developing academic system to encourage more summer/winter programs within academic process or through co-curricular segment around innovation & student start-up process and engage potential students early in their college days.
- Incentivise more practical learning through programs like startup internship, co-working, academic research etc so that students learn practical aspects of innovation and entrepreneurship.
- 6. Large scale start-up literacy programs through webcasting and other means need to be developed for beginners and to be shared with students in early semesters so that culturally they can become risk takers and innovate to solve challenges around them.
- 7. University and institutions to do regular workshops /seminars /hackathons /bootcamps and similar efforts to provide skill and opportunities to students to innovate and start-up, integrate various discrete events and link them to mainstream innovation and entrepreneurship process of respective university.
- Attendance and similar relaxation to students up to suitable level for deserving student innovators and startups to allow them work focused on their ideas.
- Create more and specific incentives for women innovators/start-ups to bring inclusion. Every university to do bare min effort to extend efforts to cater need of student innovators of both rural and disadvantaged geography and sectors.
- 10. Academic research to learn from the process of entrepreneurship need to be supported. Local and national start-up and innovation phenomenon need to be codified, researched and published so that policy makers, innovators, institution builders can take note of the latest insights while deploying their goals.

#### 6.6. Funding support for student startups and pre-incubation activities

The Innovation and Pre-incubation Scheme provides support for creation of support systems for student innovations and early stage student startups across education sector of Gujarat.

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The scheme provisions funding support for capacity building initiatives undertaken at universities and institutes of higher education, fund initiatives for sensitisation of students regarding innovation and entrepreneurship, prototyping of ideas and innovations, IPR, and allied efforts.

The Student Startup & Innovation Policy provisions for creation of a Student Innovation Fund (SIF) of Rs. 200 Cr for a period of five years. Rs. 100 Cr of the SIF yearly shall be provisioned through budgetary provision of Government of Gujarat for policy period, whereas the remainder Rs. 100 Cr shall be mobilised via existing resources such as internal budgets of universities, central budget, private and CSR funds, etc. SIF will be utilised for deploying the state-level agenda of the policy as well for the Innovation and Preincubation Support Scheme.

## 6.6.1 Scheme Beneficiaries

The following are the beneficiaries of the Innovation and Pre-incubation Support Scheme:

#### Universities:

- 1. Universities: Government Universities, Government Aided Universities and Private Universities, sector-specific universities, and deemed universities may be under the domain of this policy
- Educational and academic institutes: Government, Grant-in-Aid and Self Financed academic and educational institutes affiliated to any university in Gujarat
- 3. Student / innovators : Students, student innovators and preincubation stage start-ups run by students belonging to eligible universities and educational institutes shall be supported under this scheme

#### 6.6.2 Support Provisioned

#### 1. Universities Level

A) Financial support of up to Rs. 5 crore (refer table A) for a period of five years to be disbursed to eligible and meritorious state universities based on proposals received for creating university-level innovation and entrepreneurship ecosystem to support innovations and idea-stage startups by university students. Beneficiary universities shall be responsible for strategizing and implementing interventions to ensure at least 5% university students opt for creation of innovations while solving real world challenges and create value.

University Type	Total Number of Student Enrolled with University	Envisaged Active Student Participation (per year)*	Maximum Grant for 5 years (Rs. In Cr)
I	3 Lac and above	~8,000	5.0
II	1 to 3 lac	~6,000	4.0
III	50,000 to 1 lac	~4,000	3.0
IV	Up to 50000	~2,000	2.0

Table A: University Level Provision

\*Active Student Participation is the number of students participating diligently in innovation and entrepreneurship efforts of the university covering various activities and projects. In case of discrete events, each student should participate in 3-5 activities annually and hone their skill set related to innovation and startups. This will also include no of students who are making serious efforts to convert their projects/research work into an innovation/solution. Even if not all of these students will become start-ups at the end, certainly they will become innovative & entrepreneurial.

**B)** University Departments/Constituent Colleges: Financial support for IPR and Prototyping shall be extended to students of university departments, university constituent college and any individual student innovator working under the domain of the university. Up to 500 students innovations per year are envisaged to be supported for prototyping and patent filing as per the support outlined for innovator at institute level.

Hence, University level support provisioned is estimated around Rs. 100 Cr for the policy period. Rs. 60 Cr for building of pre-incubation ecosystem and Rs. 40 Cr for patenting, and building proof-of-concepts (PoC).

(Students from university departments and affiliated colleges can benefit through this. In such mechanism maximum of average 10 projects will be supported per institute through university based on merit)

#### 2. Educational institute Level

A grant of up to Rs. 40 lac to be disbursed to maximum 40 eligible institutes per year. At least 150 active students per annum is expected to hub at these institutes. Institute may extend the support for pre- incubation, prototyping development, patent filing, mentoring, events, activities, conferences, and exposure. Institutes receiving grant in a year may or may not receive the grant for the next year depending on activity level. Self financed institutes will be eligible to receive upto Rs. 20 lakh every year or 50 percent of project cost whichever is lesser. Provided they have not received any support as a conversion. However, expendence incurred for



filling the Patent is provisioned from this fund and student need not to pay any amount.

Hence, Institute level support provisioned is estimated around Rs. 80 Cr for the policy period.

## 3. State Level

A State Level agency is proposed to be formed to implement IPIES. A support provision for MIS platform, awards, HR, exhibition, seminar, capacity building, start up feast, road show, publication and out reach will be incurred under this head.

A state level common resource centre is also proposed under this state level intervention.

Total State Level support provisioned is proposed around Rs. 20 Cr.

## 6.6.3 Scope of Support

#### 1. Universities

Universities receiving any grant under this scheme shall utilise the grant as follows:

- a. The grant cannot be used for civil works, buildings and utilities which shall be provided by the university through its own funds. The university may use existing applicable infrastructure or resources.
- b. The grant shall be broadly used for developing ecosystem, developing institutional mechanism, developing pre-incubation processes, support systems, co-working space, fab facilities, activities, events, symposiums, interventions, awareness drives, technology platforms, MOOCs, research and development pertaining to innovation and entrepreneurship, publication, awards and recognition, exposures, operational expenditure including human resources on contract basis, and allied expenditure.

\*Co-working space: A co-working space is a combination of common soft and hard infrastructure available in a well-accessible space for students/innovators & student start-ups with basic amenities such as digital tools, sitting & working space etc. In public universities, generally such a space is meant for early stage student start-ups that in general cannot afford independent rented space to carry their innovation and start-up activities in early days of their operation. Such co-working spaces also have access to innovation and entrepreneurship related activities, mentors, experts etc. through a **\*Fab lab:** A fab lab (fabrication laboratory) is a small-scale workshop offering (personal) digital fabrication and other supports. Generally when a student/ innovator ideates and attempts to make an initial proof of concept, access to such a workshop is necessary to convert ideas into a demonstrable product or service. Most of the instruments available in such a facility can be operated by students/innovators for first-hand usage.

**\*MOOCs:** Massive Open Online Course are aimed to deliver quality education program virtually through a technology platform and participants are able to leverage such courses irrespective of their location. MOOCs and blended mode of learning helps to impart quality learning to end users in remote places.

\*Pre-incubation facility at University: A pre-incubation facility encompasses interventions and common facilities that provide exposure, create a culture, and support ideas and innovations at early stage. This covers a wide range of activities such as outreaching to students, large-scale literacy programs creating conducive environment to usher creativity etc. Such a facility also aims to caters the need of student innovators in allied ecosystems and provide exposure to concepts such as design thinking and ideation support, imparting problem solving skills, pedagogic, academic & other skill insertion programs, etc. The pre-incubation facility at university creates a strong pipeline for innovations to flourishes in subsequent stages. It also creates the base for all the ecosystem building measures around university system.

- **c.** Universities shall also facilitate patent and prototyping grants for students enrolled with a university department / affiliated institute.
- d. The university may further allocate the grant to a special purpose vehicle (SPV) unit or any other section / department of the university already created for innovation and entrepreneurship related works.

## 2. Educational institutes

Educational and academic institutes receiving grant under this scheme may utilise it as follows for student startups operating in their institutes:

a. Prototyping support: A total annual grant of up to Rs. 20 lakh for creation of an average 10 proof of concept (PoC) / minimum viable prototypes (MVP) per institute, up to a maximum of 25 such ideas. The Self-Finance Institutes will be eligible to reimburse 50 % of the expenditure for PoC or up to Rs. 10 Lakhs whichever is lower.

- b. Patent support: Expenditure incurred for filling the Patent is provisioned from this fund, and student need not to pay any amount. For this purpose grant of up to Rs. 2.5 lakh for filing an average 10 national patents per annum and an additional grant of up to Rs. 2.5 lakh for filing international patents
- c. Activities, events, mentoring, common institute-level facility, etc.: A grant of up to Rs. 15 lakhper annum per institute for innovation and entrepreneurship related events, activities, documentation, dissemination, creation of pre-incubation facility, conferences, hackathons, academic courses of startup and innovation, short-term training programs, other pedagogical and academic interventions and other operational expenditure. The Self-Finance Institutes are eligible to reimburse 50 % of the expenditure for these activities for up to Rs. 7.5 Lakh per annum.

## 6.6.4 Procedure

#### Eligibility

- a. To be eligible to take benefit of the scheme, a university or educational institution shall have to be i) based in Gujarat; ii) recognised / affiliated by an accrediting governmental agency or a recognised university of Gujarat; iii) having demonstrated concrete efforts related to innovation and entrepreneurship significantly in the past few years or having strong commitment to participate towards the goals of the Student Innovation Policy.
- b. The Policy Implementation Committee or the State Deployment Agency of the Student Innovation Policy shall evaluate each application for eligibility based on the merit and the most preferable ones shall be selected as beneficiaries of the scheme per the criteria as defined by the relevant agency.

## Application process and evaluation

- a. **Application process:** The state government shall notify the initiation of the policy period with various performa and formats of the application. Each potential beneficiary institute / university shall apply via a proposal with detailed action agenda, timeline, deliverables through means defined by the Policy Implementation Committee / state government via such a notification.
- b. Evaluation: An expert technical committee appointed by the Policy Implementation Committee shall scrutinise applications received bimonthly and invite eligible and selected organisations for a formal presentation at the state-level.

c. Prototyping and patent support: In case of prototyping and patent support grants for educational and academic institutes, the beneficiary institute shall submit micro details of projects / pre-incubated startups / innovations for which the grant is being sought.

## 7. STATE-LEVEL AGENDA:

The state-level agenda for the policy shall be deployed through the Student Innovation Fund, which shall include the following action agendas:

- Creation of a state-level agency to be formed to implement the Student Startup and Innovation Policy
- Creation of state-level common resource centres: Common innovation / startup support system shall be made available at major population centre as decided by the Policy Implementation Committee to help students and recent graduates from the state to receive support to shape their ideas and innovations as provisioned and recommended in this policy. All common facilities through various startup ecosystems shall be made available at a single point at such a state-level common resource centre, reducing the transaction cost of beneficiary and allow young innovators / entrepreneurs to co-create irrespective of universities / institutes.
- Broad state-level innovation and pre-incubation ecosystem building
- Annual festivals, exhibitions, symposiums, awards, demonstrations, etc.
- Capacity building at macro-level and common resource creation
- Large-scale awareness programs such as Startup MOOCs, road shows, etc.
- Global and national best-practices linkages and deployment
- Operational expenditure including human resources and logistics
- State-level innovation and entrepreneurship research, documentation, publication, dissemination
- Standardization of Internship Programs with the leading Industries
- Announcement of 100% funding for IPR/Patent Filling
- Technology / MIS platform (Portal) development

## 8. EVALUATION AND ASSESSMENT

 An online web portal will seamlessly integrate all stakeholders to monitor each milestone in real time. Progress of key goals with respect to set KPIs will be publicly shared periodically.

- The Policy Implementation Committee under the guidance of education department shall review overall policy objectives and its implementation Technical/expert committee at universities will advise smooth deployment of the goals at respective university.
- Beneficiaries of the scheme comprising universities and institutes shall present half-yearly progress and impact report. Each university if receiving grant will submit tentative plan of action to be done in beginning.
- If a beneficiary is found unable to deliver the desired outcomes through annual reviews, the further grant to be released shall be reconsidered.
- An annual impact report of the IPIES interventions will be published and shared with all stakeholders in public domain.

By order and in the name of the Governor of Gujarat,

(Harish K. Prajapati) Deputy Secretary to the Government of Gujarat Education Department

#### Τo,

1. \*Principal Secretary to Hon'ble Governorshri, Raj Bhavan, Gandhinagar.

- 2. Chief Principal Secretary to Hon'ble Chief Minister.
- 3. Principal Secretary to Hon'ble Chief Minister.
- 4. Secretary to Hon'ble Chief Minister.
- 5. Personal Secretary to Hon'ble Ministers, Government of Gujarat.
- 6. \*Personal Secretary to the Leader of Opposition Party in Gujarat Legislati/e /Assembly, Gandhinagar.
- 7. \*Deputy Secretary to Chief Secretary, Government of Gujarat.
- 8. \*Registrar, Hon'ble Gujarat High Court, Ahmedabad.
- 9. \*Secretary, Gujarat Vigilance Commission, Gandhinagar.
- 10. \*Secretary, Gujarat Public Service Commission, Ahmedabad.
- 11. \*Secretary, Gujarat Legislature Secretariat, Gandhinagar.
- 12. \*Secretary, Gujarat Civil Service Tribunal, Gandhinagar.
- 13. All Vice Chancellors and Provost of State Universities
- 14. All Administrative Departments
- 15. All Heads of the Departments
- 16. All Collectors.
- 17. Account General (A&E) Gujarat, Post Box No. 2201, Rajkot.
- 18. Account Generial (A&E) Gujarat, Ahmedabad Branch, Ahmedabad.
- 19. Account General (Audit-1) Gujarat, MS Building, Ahmedabad.
- 20. Director, Account & Treasuries, Gujarat State, Gandhinagar
- 21. Pay & Account Offices, Ahmedabad/Gandhinagar
- 22. All District Treasury Offices
- 23. Resident Audit Officer, Ahmedabad/Gandhinagar.
- 24. Select File.
- \* By Letter