

For Official Use Only

Tender No. _____

Sign. _____

Date of Issuing _____

**TENDER FORM
FOR
EQUIPMENT (MINI-TRACTOR) REQUIRED
FOR
DEPARTMENT OF AGRICULTURAL BIOTECHNOLOGY**

**Last date for tender submission / Receipt is
23-09-2015 before 5:00 pm**



**DEPARTMENT OF AGRICULTURAL BIOTECHNOLOGY
ANAND AGRICULTURAL UNIVERSITY
ANAND – 388 110 (GUJARAT)
TEL. / FAX NO.: 02692 261134
E-MAIL: biotech.aau@gmail.com**

➤ **Name of vendor / supplier / firm:**

➤ **Complete Postal address :**

➤ **Telephone Number :**

➤ **Fax Number :**

➤ **E-mail address :**

➤ **Details of the Tender Fee :**

- DD number :
- Amount :
- Date :

➤ **Details of EMD:**

- DD number:
- Amount:
- Date:

➤ **Sales Tax No.:**

➤ **Registration No.:**

➤ **Any other details:**

We agree to abide by the terms and conditions of supply mentioned in this tender document.

**Signature of Tenderer
(with stamp, Name & Designation)**

The Unit Officer, Dept. of Agricultural Biotechnology, AAU, Anand invites tender for the purchase of farm machinery equipment **"Mini-Tractor"** along with accessories with following specifications, terms and conditions from the Manufacturer or Authorized Distributor / Dealer.

Sr. No.	Name of the Instrument	Specifications	EMD (in Rs. Lakh)	Compliance Yes / No
1.	Mini-Tractor Make-Mitsubishi	1. Four Wheel drive 2. Big wheel size	0.12	
2.	Accessories 1. Top link 2. Chainset 3. Drawbar 4. Hitch Bracket 5. Tractor Hood 6. Front Weight 7. Cultivator 8. Rotavator	3. Hydraulics: Auto Draft & Depth Control (Double lever type) 4. Engine Type: 3 Cylinder, 4 Stroke, Over Head Valve 5. 22 Horse Power 6. Max. Torque: 5.5 Kg-m/2200 rpm 7. Cooling System: Watercooled Radiator with compensatory tank 8. Starting System: Starter Motor 12 Volts-1.6KW		

Signature of Tenderer
(with stamp, Name & Designation)

Terms & conditions :

- This tender document form may be procured in person from Department of Agricultural Biotechnology, Anand Agricultural University, Anand on payment of requisite tender fee i.e. Rs. 500.00. OR Tender document may be downloaded from university's website www.aau.in from 03-09-2015 up to 19-09-2015.
- The price should be quoted in INR and must be inclusive of all kinds of taxes and other charges FOR Anand for equipment and should be valid upto 31st March, 2016.**
- No change, addition, alteration in the tender rates on omission / misunderstanding / mistake or any other reasons would be permitted.
- The total cost must be inclusive of insurance, R.T.O and all other types of applicable taxes.
- The dully filled tender document must reach to "The Unit Officer, Dept. of Agricultural Biotechnology, Anand Agricultural University, Anand – 388 110 on or before 23-09-2015 by Registered post-AD or Speed post only.**
- The tender document should be accompanied with DD favouring **"AAU Fund Account"** of amount **Rs. 500/- (non-refundable)** as tender fee, if tender document obtained online.
- The Tender fee along with EMD of Tender should be paid through DD of Nationalized Bank and Private sector banks authorized by RBI to undertake State Government Business (AXIS Bank, ICICI Bank, IDBI Bank and HDFC Bank) in the favour of "Anand Agricultural University Fund Account" payable at Anand.

- viii. Earnest Money Deposit (EMD) for the tender will be refunded within 15 days after the deal is finalized. However the same will be refunded to the successful bidder only after only after receipt of security deposit.
- ix. **Bidder should give specification compliance statement point wise showing / highlighting items part no., serial no. as quoted in their quotation for comprehensive technical comparison. Proof of compliance should be mentioned point wise in the catalogue. Failing in compliance and proof of compliance will cause cancellation of the bid without any further notice.**
- x. The vendor should invariably sign the quotation, any correction / overwriting in the quotation and general terms and conditions and must be submitted in original.
- xi. As far as possible the technical literature should be furnished along with the quotation.
- xii. All quotations and correspondences should be addressed by designation only and not by name.
- xiii. The equipment should be demonstrated by the service engineer of the vendor at our site free of cost and the working should be demonstrated including training.
- xiv. Manufacturer's / Distributorship's / Dealership's certificate from the principle (for the year 2015-16) may be submitted along with technical bid.
- xv. No advance or part payment against the ordered goods will be made till the full order placed is satisfactorily executed.
- xvi. **Warranty:** The standard warranty should be provided for the farm machinery.
- xvii. **5% of invoice value will have to be deposited in the University fund account before acceptance of the order. This money will remain deposited in University as security deposit till standard warranty period is over.**
- xviii. **The security deposit should be paid either through DD from Nationalized Bank and Private sector banks authorized by RBI to undertake State Government Business (AXIS Bank, ICICI Bank, IDBI Bank and HDFC Bank) in the favour of "Anand Agricultural University Fund Account" payable at Anand. OR Appropriate Bank Guarantee should be provided from above referred banks in name of "The Unit Officer, Department of Agricultural Biotechnology, Anand Agricultural University, Anand."**
- xix. **Rights are reserved with the undersigned to vary number of units, accept the quotation fully or partially and shall not be bound to give reasons for rejecting the whole or part of the quotation.**
- xx. Quotations/ tenders without Earnest Money Deposit (EMD) will not be considered.
- xxi. A copy of the supporting document like, **Tin No, PAN No, etc** of the vendor should be enclosed with the quotation / tender.
- xxii. Losses/damage of the equipment in transits, if any, shall be at the risk of the vendor / supplier
- xxiii. In the event of the dispute regarding any matter related to acceptance or rejection of tender or consideration of tender for purchase order, decision of Director of Research or Dean Faculty of PG students of Anand Agricultural University, Anand – 388 110, Gujarat or person /persons authorized by him shall remain final.
- xxiv. For all legal matter court jurisdiction shall be "Anand", Gujarat.

Sd/-
The Unit Officer
Department of Agricultural
Biotechnology
Anand Agricultural University
Anand - 388 110

Note:

To be returned with the quotation duly sealed and signed by the vendor as acknowledgement of acceptance of the terms and conditions otherwise the quotation will be considered as disqualified.

Signature of Vendor
(Rubber Stamp, Address & Phone No.)

Place:

Date: