

F. No. 24/Uttarakhand/EM/2014
Government of India
Ministry of Finance
Department of Economic Affairs
(Capital Markets Division)

North Block, New Delhi - 110 001
Dated, the July 31st, 2014

To

The Chief Secretaries to the
State Governments/ Administrators of Union Territories,
(by Name-as per list attached)

Subject: Foreign travel by the functionaries of State Government / Union Territory on
official account regarding

Sir/Madam,

As you are aware, the procedure for processing foreign visits on official account by the functionaries of State/UT Governments is laid down in Cabinet Secretariat's letter No. 21/1/1/81-Cab. dated the 16th August, 1982 as amended from time to time. In accordance with the procedure, Department of Economic Affairs, Ministry of Finance processes such proposals in consultation with the concerned Union Ministry / Department from essentiality angle. Prior clearance of the Ministry of External Affairs from political angle and the Ministry of Home Affairs from FCRA angle, wherever foreign hospitality is involved are mandatory before processing such proposals by Department of Economic Affairs.

2. However, in a number of cases, it is observed that such proposals are received in Department of Economic Affairs after the commencement of the visit or a day or two before the scheduled date of journey, because of which it becomes difficult to process the case in a timely manner for prior approval of Hon'ble Finance Minister through the Screening Committee of Secretaries. On some occasions, the functionaries concerned have undertaken the journey without approval.

3. Further, it is requested to strictly follow the guidelines of Cabinet Sectt. as mentioned above and send the complete proposal along with clearances from all concerned with regard to the foreign visits of Chief Ministers / Ministers / Speakers / State Government officials to this Department at least two weeks before the scheduled date of departure so that these may be processed and submitted to the Hon'ble Finance Minister through the Screening Committee of Secretaries for consideration, well in time.

Yours faithfully,

(Sanjeev Kaushik)
Director (EM)
Tel: 23092254

સમિતિ - ૫૨૫/૧૨૨૦૧૪/૧૯૦૨/૫૧૩
ફિનાં મંત્રી સહકારી વિભાગ,
ભરૂચ (ગુજરાત), ગાંધીનગર,
તા. ૩/૧૨/૨૦૧૪.

- સર્વે અધિકારીની સહી, ફિનાં મંત્રી સહકારી વિભાગ
- વિભાગીય હસ્તાક્ષરો સર્વે અધિકારીના હસ્તાક્ષરો (સહી) સાથે.

ઉપર આપેલે જાણ અને જરૂરી કાર્યવાહી માટે.

Office of the Registrar
A. A. U., ANAND.

18 NOV 2014

ANAND AGRICULTURAL UNIVERSITY
ANAND

Copy F.W.Rs. to:

All Unit/Sub-Unit Officer, AAU, Anand for information and necessary action.

No. AAU/REG/Co-ordi/10082/2014
Date: 04/12/2014

Registrar

No.AIS/42.2014/576312/G,
Government of Gujarat,
General Administration Department,
Sachivalaya, Gandhinagar.
Dated the 23rd September, 2014.



To

Subject:- Foreign travel by the functionaries of State Government/Union Territory
on official account regarding.

Sir,

I am directed to enclose a copy of the letter No. F.No.24/ Uttarakhand
/EM/2014 dated July 31st, 2014 received from Shri Sanjeev Kaushik,
Director (EM), Government of India, Ministry of Finance, Department of Economic
Affairs (Capital Markets Division), New Delhi on the subject mentioned above for
your information, record and necessary action.

Yours faithfully,

(Ashok Dave)

Officer on Special Duty &
Joint Secretary to the Govt. of Gujarat,
General Administration Department.

Encl: As above.

Copy to:-

- The Chief Principal Secretary to Hon. Chief Minister, Sachivalaya, Gandhinagar.
- The Private Secretary to All Hon. Minister/ Minister of State, Sachivalaya, Gandhinagar.
- The Deputy Secretary to Chief Secretary, Sachivalaya, Gandhinagar.
- The Additional Chief Secretary/Principal Secretary/Secretary to Govt. of all Departments.
- The Additional Chief Secretary to Govt, Home Department, Sachivalaya, Gandhinagar.
- The Additional Chief Secretary to Govt, Forests & Environment Deptt, Sachivalaya, Gandhinagar.
- The D.G. & I.G. of Police, Police Bhavan, Gandhinagar.
- The P.C.C.F., Dr. J.M. Bhavan, Gandhinagar.
- All Members of the State IPS Cadre (On E-Mail through IG & DGP).
- All Members of the State IFS Cadre (On E-Mail through P.C.C.F.I.).
- The Hon. Secretary, IAS Officers Association, Gujarat Br.
- C/o. Shri R.R. Varsani, IAS, Hon. Secretary, IAS Association, C/o. Chairman, Gujarat Secondary & Higher Secondary Education Board, Gandhinagar.
- The Hon. Secretary, IPS Officers' Association, Gujarat Br.,
- C/o. The IG & DGP, Gujarat State, Police Bhavan, Gandhinagar.
- The Hon. Secretary, IFS Officers' Association, Gujarat Br.,
- C/o. The P.C.C.F., Gujarat State, Dr. J.M. Bhavan, Gandhinagar.
- The Accountant General, Ahmedabad/Rajkot.
- The Director, Pension & Provident Fund, Dr. J.M. Bhavan, Gandhinagar.
- The Pay & Accounts Officer, Gandhinagar.
- The Resident Audit Officer, Gandhinagar.
- The Select file.

10/10/14

10/10/14